

TUPTON PARISH COUNCIL

Improving the quality of life for all those who live and work in Tupton

3rd June 2021

To: All Members of the Parish Council

Dear Councillor,

Tupton Parish Council - PARISH COUNCIL – 9th June 2021

Your attendance is requested at the next meeting of **Tupton Parish Council** to be held on **Wednesday 9th June 2021** commencing at **7.00 p.m.** at **Tupton Methodist Church, Nethermoor Road, Tupton, Chesterfield**

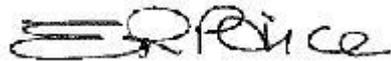
Under current regulations, the size of the meeting venue restricts the number of people able to be present. There will be limited places available at the Methodist Church and members of the public may only attend in person by previous arrangement with the Parish Clerk. Please e mail clerk@tupton-pc.gov.uk or ring **07587 107122**

Members of the public may still join virtually by clicking the link below

<https://us02web.zoom.us/j/84835202783>

The Agenda is set out below and supporting papers are attached.

Yours sincerely,



Clerk to the Council.

PUBLIC PARTICIPATION – please click the link above to join the meeting or email the Parish Clerk at clerk@tupton-pc.gov.uk who will forward the link to you

The Openness of Local Government Regulations 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings is asked to let the Clerk/Chairman of the meeting know prior to, or at the start of, the meeting and is asked to respect the Council's filming policy which is available on the website.

A G E N D A

1. To receive apologies for absence.
2. Declaration of Members' Interests and requests for dispensations.
3. To confirm the non-exempt minutes of the meeting held on 19th May 2021
4. **Ankerbold Road Development – Representatives of Woodhead Group (if present)**

5. **At this point in the meeting a period of *not more than thirty minutes* will be made available for members of the public to ask questions or submit comments about Council matters.**

6. To receive updates from District and County Councillors
7. To consider the inclusion of urgent items on the agenda.
8. To determine which items, if any, from the agenda should be taken with the Public and Press excluded
9. **Report of the Clerk** (attached)
 - a) Birkin Avenue Play Area
 - b) Tupton Community Hub
 - c) Land at Nethermoor Road
 - d) Community Orchard
 - e) Damaged Verges
 - f) Stephenson Trust Fund
 - g) Annual Audit
 - h) Flower Tubs at Car Park
 - i) Flags
 - j) Request from Scouts
10. **Report from Representatives on Outside Bodies and Working Parties (if any)**
 - Community Speed Watch
 - Tupton Foodbank
 - Tupton Community Group
 - Tupton Celebrates Together
 - Tupton History Group
 - Update of WW11 graves project attached
11. **To consider the attached report and recommendations to support the communities of Tupton through the provision of the Tupton Community Hub**
12. **Birkin Avenue Recreation Ground – flooding problem and positioning of boundary fence (Councillor C Goodyer)**
13. **To consider the attached report and recommendations setting out proposals to define a new working relationship between the Parish Council and the Tupton Village Hall Management Committee**
14. **To seek approval to order a buffet, details attached, for the Community Awards Night**
15. **To consider the installation of a plaque at the community garden with the names of all those who died in the Tupton bombing (Councillor P Windley)**
16. **Planning Matters (attached)**

17. To consider a donation to Derbyshire Unemployed Workers Centre

Council notes:

- The confidential and very intensive work undertaken by **Derbyshire Unemployed Workers Centre** for some of the more vulnerable residents of Tupton.
- That North East Derbyshire District Council have ceased funding the organisation.

Council believes:

- That without their support many people would struggle to negotiate some of the complexities of the welfare support system.
- That the mental health of those individuals is adversely impacted and the risk of suicide/suicidal thoughts increases.

Council proposes:

- To award a donation of **£500** from the Discretionary Grant Fund **to the Derbyshire Unemployed Workers Centre** to support the work they provide to Tupton residents.

18. Discretionary Grant Fund

- Applications (if any)

19. Finance:

a) Annual Governance and Accountability Return - Audit of Final Accounts 2020/2021

To approve the Statement of Accounts 2020/2021 circulated to all members, including the following

- To consider and approve the signing of the Governance Statement 2020/2021
- To consider and approve the signing of the Accounting Statements 2020/2021
- To consider and approve the Financial Risk Statement for 2021/2022

b) Accounts June 2021

- Summary of Accounts to end May 2021 (attached)
- Accounts for payment June 2021 (attached)

20. Items for information

21. Date of Next Meeting

MINUTES OF THE MEETING OF TUPTON PARISH COUNCIL
held on Wednesday 19th May 2021 at 7.00 pm at Tupton Village Hall

P R E S E N T

Councillor C Ramshaw (in the Chair) Councillors J Ahern, N Dart, C Goodyer, D Hancock, J Hancock, R Shipman, K Windley and P Windley.
In attendance – R Price (Parish Clerk & RFO)
Sandra Crawley (Tupton Celebrates Together), and 4 members of the public

596/2021 Apologies for Absence

Apologies for absence were received from Councillors S Peters and C Pollendine

597/2021 Declaration of Interests and requests for Dispensations

There were no declarations of interest

598/2021 Minutes

RESOLVED that the minutes of the meeting held on 21st April 2021 be confirmed as a correct record and signed by the Chair.

Ankerbold Road Development

Representatives of the Woodhead group submitted their apologies. The Chair referred to the issue of excessive dust, previously raised by a resident, which she had been following up both with the developers and NEDDC environmental health, but to date had not received satisfactory answers as to what was being, or able to be, done. A resident also raised a point that the dust was not just on the site but on the road as well.

A further issue was raised concerning site traffic which did not appear to be complying with the traffic management plan, as set out in the planning conditions, and contractors were parking on the road rather than using the site car park.

It was agreed that the matters be raised with the Liaison officer and that the NEDDC planning officer be invited to a future meeting to hear the concerns of residents first hand, address the issues and explain what may be done to alleviate the problems.

Updates from District and County Councillors

Councillor Shipman reported that DCC had accepted the issue of speeding on A61 and were looking to open an consultation with the public, with a view to lowering the speed limit.

Matters raised in Public Participation

None

599/2021 Urgent Items

The Chair requested that the Clerk research the availability of trees for the Queens Jubilee and that an item be paced on the next agenda

Councillor Goodyer requested that the agenda items be set out in more detail and highlight what decisions, if any, may be required

That the Clerk be asked to liaise with Clay Cross Parish Council to determine a possible site on Derby Road, at Tupton Tap roundabout, for a defibrillator, and that an item be placed on the next agenda.

600/2021 To determine which items, if any, from the agenda should be taken with the public and Press excluded.

No items were identified

601/2021 Report of the Clerk

The Clerk submitted the following report:

a) Birkin Avenue Play Areas, Footpaths and Sensory Garden

The play area was being heavily used and so far has had positive feedback. The litter bin had now been received and installed next to the play area gate. The contractors were currently on site installing the footpath. Due to the theft of the dumper truck, which occurred when the playground installers were on site, the plant hire company had insisted that the footpath contractors must keep the plant in a locked and secure area as it would not otherwise be possible to obtain insurance. This has resulted in an additional £840 for the delivery and installation of a 'Plantsafe' building.

Following a lengthy discussion, looking at the best way to create the access around the barriers, it had been suggested that a tarmacked section covering this area would create the safest, most sustainable and most attractive access on to the site. This resulted in an additional 12 sq m of tarmac at a cost of £1170. It was Proposed by Councillor Shipman, Seconded by Councillor Goodyer and Resolved that the additional costs of £840 and £1170 be approved.

The Viridor grant had now been paid directly to the contractors in accordance with their conditions, leaving the balance payable by the Parish Council .On presentation of the invoice, it was disappointing to learn that the funders assessed the grant payable by reference to the cheapest quote received by the Parish Council. Following community consultation, the Council had accepted the second lowest quote which overall provided a more enhanced scheme. Because the funders would only base their award on the lowest quote, on the elements that they agreed to fund, the grant payable has been reduced from £50,000 to £47,640 with a shortfall of £2360. The balance payable was now £14301.70 (excluding VAT) which can still be met from the S106 monies (£23483.63) already received. The remaining £9181.93 of S106 monies had been allocated to the footpath scheme.

There had been reports of trees bearing berries around the recreation ground. Lee had researched some of these and they were found to be poisonous. He had removed all of the low branches and would keep these maintained. It was also agreed that signs be posted on the site warning the public not to pick/eat berries.

b) Tupton Community Hub

No further information had yet been received from DCC

c) Land at Nethermoor Road

The Clerk was still in the process of following this up

d) Bus Shelters

All quotes for the work had been submitted to the third party's insurance company and a response was awaited

e) Community Orchard

NEDDC were still awaiting a survey of the land, which was expected by the end of the month. In the meantime, with the Parish Council's approval, they were willing to commence work on the preparation of the lease, on the understanding that if the results of

the survey are negative, the lease may not go ahead. It was Proposed by Councillor Shipman, Seconded by Councillor Hancock and Resolved that NEDDC be requested to commence preparation of the lease

f) New Litter Picking Group

An enquiry had been received from a new litter picking group who were looking to set up to cover the Wingerworth/Tupton border. They have asked if the parish council could help with the purchase of a few litter pickers. It was Proposed by Councillor Shipman, Seconded by Councillor J Hancock and Resolved that a maximum budget of £50 be approved for the purchase of litter picking equipment for the group.

g) Annual Audit 2020/21

The final accounts for 2020/2021 had been completed and submitted to the internal auditor. The accounts would be presented for approval to the June Parish Council meeting and submitted to the external auditor before the deadline of 2nd July.

h) Grounds Maintenance

Members were provided with the amended breakdown from NEDDC for grounds maintenance which had now been received with the play areas and Birkin avenue maintenance removed.

i) Nat West Bank

The Clerk reported that she had visited NatWest bank and managed to sort the long standing problem of closing down the account. She had been provided with a form for signature. It was Proposed by Councillor D Hancock, Seconded by Councillor J Hancock and Resolved that Council reaffirm their instruction to close the Nat West account and transfer the funds to Unity Bank and that Councillor C Hamlyn be authorized to sign the document as the only remaining signatory on the Nat West account.

602/2021 Report from Representatives on Outside Bodies and Working Parties

Community Speed Watch

Councillors D Hancock and R Shipman had met with Chris King to discuss outcomes of their activities so far. They had now been authorised to start up again following lifting of restrictions. Where speeding was an issue, police had been informed of the hotspot points and times and they had utilised this information to place cameras in these areas. The More volunteers had come forward for the Community Speedwatch team and members agreed that the Parish Council meet the cost of additional equipment/PPE where this was required.

Tupton Foodbank

It was reported that the foodbank would be reducing from two days per week to one day after May. They had now been provided with their own room at the church.

Tupton Community Group

There was nothing to report this month as the Group had had to reschedule their meeting

Tupton Celebrates Together

Sandra reported that there would be no carnival this year but that it was hoped that it would return to normal in 2022. The Group would be looking at alternative ways to mark the date the carnival was normally held

Tupton History Group

It was reported that the next meeting would be held on 24th June at Old Tupton Methodist Chapel and the Derbyshire Wildlife Trust would be giving a presentation on the Washlands

It was agreed that the Buffet Club be added as a regular report on the agenda. They had arranged a meet on 6th October at Old Tupton Methodist Church when there would be a presentation on Hidden gae of the Peak District

603/2021 Waste Management Strategy

A draft Waste Management Strategy had been distributed to all members for consideration. Following consideration it was Proposed by Councillor D Hancock, Seconded by Councillor J Hancock and Resolved that the Strategy be adopted and the following recommendations be approved:

- Council discontinues its service contract with NEDDC and take up a new contract with Waste Concern Ltd (or a similar provider offering an identical landfill diversionary service at a similar or lower price).
- Council purchases a waste wagon to enable the Parish Warden to easily transport collected waste around the parish.
- Where capacity permits, litter collected by volunteers be disposed of in the Council's bins (this can be collected by the Parish Warden) to ensure that as much as possible is recycled. This will also discourage fly-tipping where delays are encountered in bags being collected by NEDDC.
- Council encourages annual Christmas Card/Wrapping Paper recycling among parish residents through utilising the service.

604/2021 Welcome Back Funding

Councillor D Hancock reported that NEDDC had informed of the availability of funding which had a very tight deadline. The purpose of the funding was to help parishes encourage people back in to the local economy. The funding could only be used for revenue spend. A proposal had been put forward to improve and upgrade the centre of the village around the village hall and car park, providing a pleasanter, brighter and more welcoming environment. Applications had closed on 14th May.

605/2021 Bus Stop Signage

Councillor R Shipman put forward a suggestion that interchangeable signage could be introduced at bus stops in the parish advertising for eg: upcoming events, discouraging anti social behaviour. The Clerk was asked to research type and costs of signage and report back to a future meeting

606/2021 Upgrading of Play Equipment

Councillors D Hancock and R Shipman advised that they had been approached by members of the public to look into the possible provision of a zip wire for smaller children at Birkin Avenue, and the provision of equipment for children with disabilities at the Ford Street play area. It was agreed that the Clerk research the availability of funding and report back to a future meeting.

607/2021 Parish Verges

Members discussed the very poor state of some of the verges in the parish, with particular reference to Statham Avenue, where vehicles were churning up the verges and causing deep ruts. A number of things were discussed, including the possibility of cultivation licences. It was Proposed by Councillor D Hancock, Seconded by Councillor J Hancock and resolved that the Clerk, together with Councillor Shipman, carry out some research into alternatives available, meet with DCC to find a solution and report back to a future meeting

608/2021 Footpaths

Councillor Hancock reported that he had met with the organizer of the Wingerworth Footpath Group to discuss the groups proposed works to the footpath along Redleadmill Brook.

The work that needed doing was all on the Tupton side of the parish boundary. The cost of the works is minimal. It was Proposed by Councillor D Hancock, Seconded by Councillor R Shipman and Resolved that the Clerk be authorized to spend up to £100 for the necessary works to this area.

He further reported that there was a Tupton resident, who wished to remain anonymous, who was voluntarily carrying out an immense amount of work to improve the Derby Road footpath. He was extending this to provide, at his own expense, bins and dog poo bags for walkers, but was asking if the parish council would be able to arrange for them to be emptied.

It was Proposed, Seconded and Resolved that the Clerk be authorized to organize, negotiate and make the necessary arrangements for the emptying with the Clerk of Wingerworth Parish Council and that a letter of thanks be sent to this resident from Tupton Parish Council for all his hard work.

609/2021 Planning

There were no planning applications for consideration.

610/2021` Discretionary Grants Application

The Clerk reported receipt of an application, outside the normal criteria for the discretionary grant conditions. The Citizens Advice Bureau were seeking funding of £1500 to provide an advice service at Tupton Foodbank. It was unclear whether prior arrangements had been made with the foodbank and exactly what the funding would be used for. It was Proposed by Councillor Shipman, Seconded by Councillor D Hancock and Resolved that consideration of the grant be deferred subject to the provision of further information and that CAB be advised that, should they wish to continue with the application, that the application be revised to a period of 4 months at a maximum grant of £500

611/2021 Finance

Budget Report

It was Proposed, Seconded and RESOLVED that the Budget Report be accepted and countersigned by a member of the Council

The balances at bank as at 30th April 2021 were as follows:

| | |
|---------------|-------------|
| Nat West | £ 29,582.81 |
| Unity Trust | £131,512.17 |
| Total at Bank | £161,094.98 |

Accounts for Payment

It was Proposed, Seconded and RESOLVED that the following accounts be approved for payment:-

| | | |
|----------------------|--|-----------|
| AML (Midland) Ltd | 365 and AVG (23908) | £12.78 |
| Salaries | May | £1642.24 |
| HMRC | PAYE & NI | £206.43 |
| Eon | CCTV electric | £33.44 |
| Wicksteed | Supply and Install play area at Birkin Avenue £74,330.04 Minus grant paid directly by Viridor £47640 Balance to pay (£14301.70 ex VAT) | £26690.04 |
| O2 | Mobile phones | £54.96 |
| Shelter Maintenance | Cleaning of shelters April (136300 | £82.10 |
| ER Price | Conference microphone & Webcam | £78.81 |
| | Additional willow for Birkin Avenue (pd for delivery Nov 21) | £118.98 |
| Wardmans | Purchase of fencing to fence off boggy area and willow tree planting Birkin Avenue | £402.96 |
| Lees Garden Services | Grounds Maintenance Nethermoor Road and Birkin Avenue (044) | £360.00 |
| | Padlock (044) | £25.00 |
| | Village hall area (044) | £80.00 |
| | Community garden (044) | £60.00 |
| | Community Garden and weed killer (039) | £147.50 |
| | Village hall & community garden (048) | £120.00 |
| | Planters removed and cleaned (048) | £15.00 |
| | Fencing and willow planting inc collect and transport materials (049) | £480.00 |
| | Commercial mowing (049) | £180.00 |
| | General mowing (049) | £30.00 |
| | Materials and consumables (049) | £65.00 |
| | Trees/hedges removed Birkin Avenue (054) | £20.00 |
| | General gardening+ community garden (054) | £110.00 |

612/2021 Date and Time of Next Meeting

The next meeting of the Parish Council would be held on Wednesday 9th June at 7.00 p.m at Old Tupton Methodist Church, Nethermoor Road

There being no other business the meeting closed at 9.02 pm