

# TUPTON PARISH COUNCIL

Improving the quality of life for all those who live and work in Tupton

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3<sup>rd</sup> December 2020

To: All Members of the Parish Council

Dear Councillor,

## **Tupton Parish Council 9<sup>th</sup> December 2020 – VIRTUAL MEETING**

Your attendance is requested at the next meeting of **Tupton Parish Council** to be held on **Wednesday 9<sup>th</sup> December 2020** commencing at **6:00 pm**. This will be a virtual meeting and you can join by clicking the link below

<https://us02web.zoom.us/j/84835202783>

The Agenda is set out below and supporting papers are attached.

Yours sincerely,



**Clerk to the Council.**

**PUBLIC PARTICIPATION – please click the link above to join the meeting or email the Parish Clerk at [clerk@tupton-pc.gov.uk](mailto:clerk@tupton-pc.gov.uk) who will forward the link to you**

*The Openness of Local Government Regulations 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings is asked to let the Clerk/Chairman of the meeting know prior to, or at the start of, the meeting and is asked to respect the Council's filming policy which is available on the website.*

## **A G E N D A**

1. To receive apologies for absence.
2. Declaration of Members' Interests and requests for dispensations.
3. To confirm the non-exempt minutes of the meeting held on 11<sup>th</sup> November 2020
4. **Ankerbold Road Development – Mr Paul Goodman (if present)**

5. **At this point in the meeting a period of *not more than thirty minutes* will be made available for members of the public to ask questions or submit comments about Council matters.**

6. To receive updates from District and County Councillors
7. To consider the inclusion of urgent items on the agenda.

8. To determine which items, if any, from the agenda should be taken with the Public and Press excluded

**9. Report of the Clerk (attached)**

- (a) Barrier at Northside - update
- (b) Birkin Avenue Play Areas and footpaths
- (c) Tupton Community Hub
- (d) Sensory Garden
- (e) Clearance of leaves at Station New Road
- (f) Snow Warden Scheme
- (g) Grounds Maintenance Contribution 2020/2021
- (h) Sanitising station
- (i) Land at Nethermoor Road

**10. Report from Representatives on Outside Bodies and Working Parties (if any)**

- Community Speed Watch
- Tupton Foodbank
- Tupton Community Group
- Tupton Celebrates Together

**11. To consider nominations for the Community Recognition Scheme**

- Certificate of Thanks (attached)
- Letter of congratulations – Alex Bramley (Councillor R Shipman nomination)

**12. Planning Matters (attached)**

**13. Discretionary Grant Fund**

- (attached)

**14. Finance:**

- To consider the Minutes of the Finance Committee and to resolve the level of precept for 2021/2022 (attached)
- Summary of Accounts and spend against budget (attached)
- Accounts for payment December 2020 (attached)

**15. Items for information**

**16. Date of Next Meeting**

**MINUTES OF THE MEETING OF TUPTON PARISH COUNCIL**  
**VIRTUAL MEETING** held on Wednesday 11<sup>th</sup> November 2020 at 6:30 pm

**P R E S E N T**

Councillor D Hancock (in the Chair) Councillors J Ahern, N Dart, C Goodyer, J Hancock, S Peters, C Pollendine, C Ramshaw, R Shipman, K Windley and P Windley.

Paul Goodman (Woodhead Group), Chris King (Community Speedwatch) David Parmley (Remembrance Presentation), three members of the public and Parish Clerk

In commemoration of Remembrance Day, one minute's silence was observed by all present

**494/2020 Apologies for Absence**

There were no apologies for absence

**495/2020 Declaration of Interests and requests for Dispensations**

Councillor J Hancock declared an interest in Item 17 on the agenda and Councillor C Goodyer declared an interest in an urgent item relating to a report back on parking problems at Tupton Hal School

**496/2020 Minutes**

**RESOLVED unanimously**, by each councillor indicating by raising their hand, that, the minutes of the meeting held on 14<sup>th</sup> October 2020 be confirmed as a correct record and signed by the Chair.

**Ankerbold Road Development**

Mr P Goodman, Project Manager for the Ankerbold Road development, joined the meeting. He reported that he had not received anything untoward from the Resident Liaison Officer Rachel Childs. They continued to keep Ankerbold Road clean and tidy and there had not been any instances of flooding since the necessary works had been carried out. However they would continue to monitor the situation. There had been progress on site and the earth modelling was due to be completed this week. There would be some lane closures for 2 weeks for BT works. At the beginning of December works would start on the lower end of the site. There would be lane closures for 5 weeks from the beginning of January for major drainage works. The site had a traffic management plan in place but he pointed out that works were commencing on an adjacent property and they had no control over any issues which may arise from that development. In relation to questions about boundaries he explained that there would be individual consultations with each resident in relation to their individual boundary, but the Covid regulations were hindering this at the moment. Councillor Shipman raised a question as to whether there had been any conversations with DCC about the ultimate re surfacing of Ankerbold Road. He responded that he would raise this with his superiors. Mr Goodman left the meeting at this point.

**Updates from District and County Councillors**

Councillor Shipman reported that there had been a presentation on homelessness at NEDDC, explaining what they had been doing during lockdown and the level of Government financial support offered. NEDDC had developed an employment programme to try and assist people affected by homelessness. A lot of work was going in to the development of accommodation particularly over the winter period. If anyone saw, or was aware of anyone, affected by homelessness they were encouraged to contact NEDDC who would attempt to make contact with the individuals.

He referred to a question raised at the last Parish Council meeting concerning the lighting of fires, and re confirmed that fires should not be lit because of their possible affect on people suffering with any respiratory disease.

The next meeting of NEDDC Council was due to be held on Monday 16<sup>th</sup> November  
He referred to the good news that Pond Lane had now been resurfaced.

### **Matters raised in Public Participation**

None

### **In Remembrance - Presentation by David Parmley**

David explained that, following attendance at many Remembrance Day services, he had concluded that everyone could better commemorate those who had given their lives in service if faces and details of their lives in Tupton could be related. He had therefore undertaken a major piece of work to research all those whose 41 names appeared on the war memorial in Tupton. He had managed to trace information on 39 of the 41 men. He had provided copies of all the information he had gathered to Tupton Primary and Tupton Hall Schools, the Tupton Historical Society and St Johns Church.

He presented an in depth and informative talk on the lives of the individuals that he had researched, and the visits and information that he had used in order to support the research. The Parish Council were asked to consider what to do with the information once the research was completed as it was important that it was made available as widely as possible.

He also made reference to the civilians of Tupton who had tragically lost their lives during the bombing of the village in 1941 and the fact that their graves were either unmarked or in disrepair. It was agreed that the Clerk, in consultation with David Parmley, investigate whether it would be possible to commission repair and markings for the graves.

### **497/2020 Urgent Items**

One urgent item was raised:

Councillor C Goodyer referred to a previous meeting when the issue of problem parking around Tupton Hall School had been raised and that, as a Governor, she would raise the matter with the headteacher. This had been discussed at the last board meeting and the headteacher had written to all parents asking that they park sympathetically when picking up students from school. There was a general feeling that the situation had slightly improved since this action.

### **498/2020 To determine which items, if any, from the agenda should be taken with the public and Press excluded.**

It was Proposed, Seconded and Resolved that in accordance with Paragraphs 1 and 11 of Schedule 12A of the Local Government (Access to Information) Act 1985, the public and press be excluded from the meeting during the discussion on the minutes of the meeting of the HR Committee at Item 24 on the agenda.

### **499/2020 Report of the Clerk**

The Clerk submitted the following report:

#### **a) Village Hall update**

The meeting due to be held on 29<sup>th</sup> October had been postponed. Due to current restrictions it had been agreed to review the situation on a fortnightly basis. For the time being the very limited needs of the village hall had been addressed by volunteers

#### **b) Tupton Community Hub**

DCC had responded to a request for an update with information that the report was

awaiting consideration and they would be in touch as soon as a date or decision was in place

c) Quotes for gate at Northside

The Clerk reported that she had now received two quotes for the proposed installation of a swing arm barrier at Northside. This work had previously been approved by Council. It was agreed that the lowest quote at £1000 including VAT be accepted and the work commissioned.

d) Sensory Garden update

The Clerk and the Chair had met with a contractor on site to explain the proposals for the installation of a sensory garden on the Birkin Avenue Recreation Area. The contractors would be coming back with a costed proposal and suggested design based on the area identified. Once this has been received comparative quotes will be sought, together with applications for funding

e) Contributory Third Party

It was reported at the last meeting that New Tupton Ivanhoses had agreed to act as Contributory Third Party to Viridor, our grant funders for the Birkin Avenue Scheme, and a payment of £5000 was approved. I am pleased to confirm that the payment has now been made to Viridor in respect of the scheme and Viridor have acknowledged receipt.

f) Access footpaths for play area

Two contractors had attended the site to discuss the installation of footpaths to access the new play areas. Both contractors were of the opinion that tarmac would be the most suitable surface. Whilst there would be a small proportion of funding available from S106 monies, if additional funds were required the Clerk would look at other funding opportunities to meet the balance.

g) Land and fencing at Nethermoor Road Tupton

The Clerk had tried to ascertain who normally undertook the maintenance of the grassed area, in the Parish Council ownership, next to the scout hut off Nethermoor Road. It seems that this may have been DCC, but the Clerk had been unable to get a definitive answer from them. The area had not been maintained this year. Moving the Parish Council would need to put a regular arrangement in place. A quote from the community garden contractor, to clear the land, had been received in the sum of £750. It was Proposed, Seconded and Resolved that the quote be accepted and the work commissioned as soon as possible.

It is also reported that the fencing had again be broken on the boundary of this land. The Clerk had requested a quote from the same contractor that undertook the last repair.

h) Bus Shelter Maintenance

The Clerk had been researching the ownership of the 14 bus shelters in the parish, and initially had believed that 11 were in the ownership of the parish council and three belonged to DCC. However there was some dispute about the DCC ownership which she was following up. She had requested a quote from Shelter Maintenance Ltd for undertaking a monthly clean and sanitisation of the shelters. The cost was £6.22 per shelter per month. It was Proposed, Seconded and Resolved that the quote be accepted.

i) NEDDC Community Action Grants

The Clerk provided information on the availability of Community Action Grants which gave access to up to £500 grant funding for projects taking place in the District that support NEDDC's Council Plan.

Groups which wish to apply must be formally constituted, have a managing body which meets regularly, elected office bearers, a bank account and be not-for-profit **OR** be sponsored by a constituted group or Parish/Town Council that meets these criteria.

The next deadline for application is 31st December 2020.

To download an application form go to <http://www.ne-derbyshire.gov.uk> and search for

Community Action Grants or email [sue.dixon@ne-derbyshire.gov.uk](mailto:sue.dixon@ne-derbyshire.gov.uk) .

j) NEDDC Dog Management PSPO

It was reported that the NEDDC Dog Management PSPO had now been approved and would come in to force the following week. Posters would be provided.

**500/2020 Report from Representatives on Outside Bodies and Working Parties**

**Community Speed Watch**

Chris King submitted the following report

Tupton Community Speed Watch Group was declared Active by Derbyshire Police on October 21st. At present we have 5 fully trained members and 2 new recruits who have completed online training with the Police. Roadside training for the new recruits will be after the end of lockdown. Up to present we have deployed in 7 out of 11 approved locations around the village. Some roads have 2 approved locations e.g. Queen Vic Rd East and West. Although it's early we have seen trends developing and I will report back with further data in 2021.

Queen Victoria Road and Station New Road have seen the highest volume of traffic

Ankerbold Road had a driver reported for 61mph recorded speed.

Station New Road is the fastest average speed location with approx 20% of drivers exceeding 36mph. Top speed recorded is 49mph (even with signs and Hivis on display).

Nethermoor Rd top speed was 41mph

Wingfield Rd at school time 38mph.

The team would like to thank the residents who have shown their support by coming out to speak to us. It must be said that many are extremely frustrated by the lack of speeding enforcement in the village and have taken the opportunity to vent their anger!

Sadly team members had some verbal abuse, a couple of V signs by locals, and we have been videoed by a passing motorist who was reported.

I would like to place on record my thanks to the CSW team members, Parish council for providing our equipment, the support of the Village residents and Derbyshire Police CSW team.

**Tupton Foodbank**

Councillor D Hancock reported, on behalf of Tupton Food bank, that they wished to thank people for their donations and advise that they had received a number of new service users, including families.

**Tupton Community Group**

Gill Watters attended the meeting and reported that the Group had met. They had agreed that the Group needed to move forward and had decided to rename themselves as Tupton Community Group. They were in the process of re-tweaking the constitution and had notified the bank. They had managed to have one event for Halloween and had received a lot of positive feedback. They had developed a programme of what they would like to do during December and were planning several activities including a Santa Sleigh ride on 5<sup>th</sup> December, 12 days of Christmas and permission to run a Santa's post service. Depending on restrictions in place at the time they were hoping to put on a community meal service on 28<sup>th</sup> December providing meals for the most vulnerable.

**Tupton Celebrates Together**

Hannah gave a report on the plans for Christmas. They were also planning on providing activities on 5<sup>th</sup> December. Most of these were being kept under wraps for the time being although most things were ready to roll out. They would be publicising events throughout December and nothing should be clashing with other events as far as they could see.

### **501/2020 Strategic Plan 2021/2022 – Rebuilding Communities**

Members considered a draft document submitted by Councillors D Hancock and R Shipman. The document considered the impact of the coronavirus over the past year and the need for the parish council to establish a plan to reconnect and reengage with the community through the covid recovery and beyond. The Plan considered how the community could be supported through community engagement and the provision of facilities, the support of the local economy through facilities and procurement of services, supporting health and well being, particularly addiction, mental health and dementia and supporting the local environment through the management of outdoor spaces.

With relation to the Community Garden Members noted that:

- its lease of the community garden area from North East Derbyshire District Council was due to expire on 10 April 2028
- North East Derbyshire District Council was currently trying to promote outdoor activities
- the Community Garden is a valuable asset to the village
- NEDDC's current focus would be an opportune time to seek to renew the lease

In respect of Birkin Avenue Members noted that

- the lease of the Birkin Avenue Park was due to expire c.2050
- it was in the interests of the Parish to retain this asset for the community Council proposes:

Subject to the amendments which were proposed and accepted it was **Proposed, Seconded and Resolved** that

- The final document, with amendments included, as attached to the minutes and published on the Parish Council's website be adopted as the strategic plan for 2021/2022
- to begin negotiations to extend the lease for the Community Garden for the maximum viable time beyond 2028.
- to begin negotiations to extend the lease for the Birkin Avenue Park for the maximum viable time

### **502/2020 Climate Action Plan**

Members considered a paper submitted by Councillors R Shipman, P Windley and D Hancock setting out a series of proposed short term actions and medium and longer term goals for the parish council to consider in order to demonstrate their commitment in playing their part in addressing the climate emergency. The Climate Action Plan, as appended to these minutes and published on the Parish Council's website, was approved and adopted and the following motions were **Proposed, Seconded and Resolved**:

- That Tupton Parish Council notes the content of the report and accepts it as the basis for its Climate Action Plan
- That a Climate Action Network be established of Parish Councillors and members of the public as a working group of the parish council to further develop and proactively implement the Climate Action Plan
- That the Parish Council investigate the willingness of neighbouring parish councils to work together to increase the effectiveness in the local environment and share the experience and expertise of those communities

### **503/2020 Community Recognition Scheme**

In recognition of their work carried out in the community it was **Proposed, Seconded and Resolved** that the following receive a letter of thanks in accordance with the Parish Council's Community Recognition Scheme:

- Tupton Evangelical Church – for their hard work in running the foodbank
- New Tupton Fish Bar – for providing free meals during the half term holiday

### **504/2020 Supporting Tupton Foodbank**

Members confirmed the urgent action taken by the Clerk, under delegated powers, to make a donation of £500 to Tupton Food Bank to provide support to families in light of the issues concerning lack of provision of school meals during half term.

It had recently been reported that the Government had reversed their decision not to provide school meals during school holidays and they would now make provision at Christmas.

To ensure that the issue was covered, should there be any shortfall in provision, it was **Proposed, Seconded and Resolved** that the Parish Council earmark a further £1000 should the money be needed to provide school meals during school holidays. It was further agreed that DCC be contacted and asked to ensure that the vouchers are provided more regularly and not a one-off basis as this was not addressing the problem.

### **505/2020 Footpath Survey – Update**

Councillor Pam Windley reported that, following Councillor Nadine Dart's survey of the accessibility of footpaths in the parish she had had a long conversation with DCC regarding the issues identified and two of the areas were going to be planned in – one at the Village Hall car park and one on Wingfield Road. It was pleasing to have achieved some success. Members thanked Councillor Dart for her hard work and Councillor Windley for the follow up report.

### **506/2020 Hedge at Green Lane**

Councillor J Hancock left the meeting. It was reported that there had been some issues regarding the maintenance of hedges at properties on Green Lane which shared a boundary with Tupton Primary School. The Clerk was asked to contact the school to establish a resolution to the problem.

### **507/2020 Derbyshire PCC Vulnerability Fund**

The Clerk reported the availability of funding from the above fund which had been established to support projects which looked at helping victims of crime and keeping crime at bay. It was agreed that the Parish Council submit an application based on the costs of commissioning Extreme Wheels to provide diversionary activities for young people throughout the year to try and address issues of anti social behaviour.

### **508/2020 Dog Fouling**

Councillor Shipman asked members to suggest ways in which the problems of dog fouling in the parish could be tackled. It was **Proposed, Seconded and Resolved**

- That stencils and spray paint be purchased to apply spray paint signs to the ground where there is evidence of fouling
- That NEDDC be asked to provide their view on where the hotspots in the parish are, where their calls for service are required, and to offer that the Parish Council install a bin in those areas if the District Council would agree to meet the cost of emptying on the basis that it should reduce their calls for service in that area
- Provide stickers for bins, that are not exclusively dog bins, to indicate that dog bags can be placed in other litter bins
- To establish an awareness campaign

## 509/2020 Planning

**RESOLVED** that no comments be raised on the planning applications that have been received

## 510/2020 Discretionary Grants Application

An application for a grant of £500 was received from Tupton Rugby Union Football Club to assist them in providing improved access and viewing opportunities by providing facilities to enable access for anyone with a mobility issue or for those confined to wheelchairs or scooters. The application met all the criteria required under the Discretionary Grant process.

It was therefore **Proposed, Seconded and Resolved** that a grant of £500 be made to Tupton RUFC

## 511/2020 Finance

### Budget Report

**It was Proposed, Seconded and RESOLVED** unanimously, by each Councillor giving their vote by show of hands, that the Budget Report be accepted and countersigned by a member of the Council.

### Accounts for Payment

**It was Proposed, Seconded and RESOLVED** unanimously, by each Councillor giving their vote by show of hands, that the following accounts be approved for payment:-

Lee's Garden Services	Community Garden	£150.00
AML (Midland) Ltd	365 and AVG (22527)	£12.78
E R Price	Foxit Software	£180.50
Employees	Salaries November	£1626.87
HMRC	PAYE & NI	£308.12
Eon	CCTV electric	£34.56
Personnel Solutions	Personnel Advice	£120.00
O2	Mobile phones	£54.22
Viking	Stationery	£443.33
NEDDC	Dog bin emptying July-Sept	£1027.73
	Dog Bin emptying April-June	£1027.73
E R Price	First Aid Box	£15.00
	Sanitising Station	£129.00
	Sanitiser	£19.99

## 512/2020 Items for Information

The Clerk reported notification of the publication draft of North East Derbyshire Local Plan 2014-2034 – Consultation on Proposed Main Modifications. These could be viewed on NEDDC's website at [www.ne-derbyshire.gov.uk/localplan](http://www.ne-derbyshire.gov.uk/localplan) . Consultation period closed on 23 December 2020.

Councillor Hancock expressed the Council's congratulations to Councillor Shipman who had been awarded Highly Commended in the Councillor of the Year category by Derbyshire Association of Local Councils.

## 513/2020 Date and Time of Next Meeting

It was agreed that the next meeting of the Parish Council would take place on Wednesday 9<sup>th</sup> December at 6.00 p.m.

**514/2020 Exclusion of Public**

It was **Proposed, Seconded and Resolved** that in accordance with Paragraphs 1 and 11 of Schedule 12A of the Local Government (Access to Information) Act 1985, the public and press be excluded from the meeting during the discussion on the following item of business

**515/2020 Minutes of the HR Committee held 2<sup>nd</sup> November 2020**

It was Proposed, Seconded and Resolved that the minutes of the meeting of the HR Committee held on 2<sup>nd</sup> November 2020 be received and that the five recommendations submitted to Council by the Committee be accepted and resolved without amendment.

There being no other business the meeting closed at 21.30

Signed .....

Date.....