

TUPTON PARISH COUNCIL

Improving the quality of life for all those who live and work in Tupton

3rd September 2020

To: All Members of the Parish Council

Dear Councillor,

Tupton Parish Council 9th September 2020 – VIRTUAL MEETING

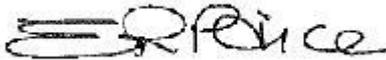
Your attendance is requested at the next meeting of **Tupton Parish Council** to be held on **Wednesday 9th September 2020** commencing at **6:00 pm**.

This will be a virtual meeting and you can join by clicking the link below

<https://us02web.zoom.us/j/84835202783>

The Agenda is set out below and supporting papers are attached.

Yours sincerely,



Clerk to the Council.

PUBLIC PARTICIPATION – please click the link above to join the meeting or email the Parish Clerk at clerk@tupton-pc.gov.uk who will forward the link to you

The Openness of Local Government Regulations 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings is asked to let the Clerk/Chairman of the meeting know prior to, or at the start of, the meeting and is asked to respect the Council's filming policy which is available on the website.

A G E N D A

1. To receive apologies for absence.
2. Declaration of Members' Interests and requests for dispensations.
3. To confirm the non-exempt minutes of the meeting held on 8th July 2020
4. To receive a presentation from Jonathan Tipton on possible options for delivery of services for young people through the Extreme Wheels project.
5. To receive updates from District and County Councillors
6. **At this point in the meeting a period of *not more than thirty minutes* will be made available for members of the public to ask questions or submit comments about Council matters.**
7. To consider the inclusion of urgent items on the agenda.
8. To determine which items, if any, from the agenda should be taken with the Public and Press excluded

9. **Report of the Clerk** (attached)
 - (a) Community Garden
 - (b) Community Support Officer
 - (c) VJ Day
 - (d) Blue Peter Award
 - (e) New Tupton Ivanhoe FC Award
 - (f) Play Areas
 - (g) Birkin Avenue Play Areas Project
 - (h) Memorial Garden
 - (i) Village Hall
 - (j) Allotments
 - (k) Asset Register
 - (l) Tupton Youth Centre
 - (m) Termination of Contract with BT
 - (n) NALC – Pay Award 2020-2021
 - (o) Arrangements for reserve administrator for bank account
 - (p) Clay Cross Station
10. **Report from Representatives on Outside Bodies and Working Parties (if any)**
11. **Planning Matters**
12. **Consideration of Grant Applications (if any)**
13. **Community Recognition Scheme**
 - (a) **Adoption of a Parish Council Recognition Scheme**
 - (b) **Nomination for the Community Recognition Scheme (if adopted)**
14. **Birkin Avenue Park - Development of a Sensory Garden**
15. **Footpaths**
 - (a) **Footpath between Station New Road and Redfern Street**
16. **Community Directory – Promotion of local businesses and community organisations**
17. **To consider the operation of a Community Speedwatch in Tupton**
18. **Christmas Preparations**
 - (a) **Adaptor for Christmas Lights**
 - (b) **Christmas Tree**
19. **Tupton Youth Centre**
 - (a) **CCTV**
 - (b) **Provision of Services**
 - (c) **Naming of Centre**
20. **Finance: Accounts August and September 2020**
 - Summary of Accounts and spend against budget
 - Accounts for payment
21. **Meeting Dates**
20. **Items for information**
 - Ankerbold Road Development – Complaint by Councillor D Hancock**

MINUTES OF THE MEETING OF TUPTON PARISH COUNCIL
VIRTUAL MEETING Held on Wednesday 8th July 2020 at 6:00 pm

P R E S E N T

Councillor D Hancock (in the Chair)

Councillors J Ahern, N Dart, C Goodyer, J Hancock, S Peters, C Ramshaw, R Shipman, K Windley and P Windley.

Two members of the public and the Parish Clerk

The Chair displayed a copy of the agenda on the screen with any confidential information redacted.

It was agreed that the discussion on planning be moved to the beginning of the meeting as a member needed to leave the meeting early, item 12 b merged with Item 7c as the latest guidance negates any attempt to hold annual meetings in the foreseeable future and Item 11 be merged with Item 23 as at this point it could be better determined whether an August meeting would be needed.

MATTERS RAISED IN PUBLIC PARTICIPATION

No matters were raised by the public. Councillor Peters reported that there was an issue of no white lining on Queen Victoria Road and Ankerbold Road and that he had reported the matter to DCC

434/2020 Apologies for Absence

An apology for absence was received from Councillor C Pollendine.

435/2020 Declaration of Interests and requests for Dispensations

Councillor S Peters declared an interest in the item relating to the allotments and was given dispensation to contribute to the discussion

436/2020 Minutes

RESOLVED unanimously, by each councillor indicating by raising their hand, that, the minutes of the meeting held on 10th June 2020 be confirmed as a correct record and signed by the Chair:

437/2020 Urgent Items

One urgent items was raised:

Request received from a resident to purchase a small area of land at Birkin Avenue. It was agreed that this matter be placed on a future agenda and in the meantime the Clerk gather information on the boundary of the land and a valuation of the area.

438/2020 To determine which items, if any, from the agenda should be taken with the public and Press excluded.

It was agreed that the item concerning Tupton Youth Centre be excluded from the public as discussion would be around estimates of work required and this could affect the possible submission of quotes for work to the Centre.

439/2020 Planning

RESOLVED that no comments be raised on the planning applications that have been received with the exception of the following:

(a) 20/00506/TPO – Application to remove 41 poplars covered by TPO – Land to the North and West of The Poplars, Ankerbold Road.

Members discussed the application and it was Proposed, Seconded and unanimously Resolved

- To object to this application
- To oppose this proposal on the basis of its immense environmental impact on this site and the surrounding area
- To receive confirmation of an independent report on the condition of the trees which sets out evidence of the life expectancy of each of the 41 poplars
- If the application is approved a condition be placed on the application for the replacement of all the trees, or more, like for like
- To raise extreme concerns about the contribution of this proposal to an already big issue of local flooding. This area has been suffering severe flooding which had not been experienced before and appears to be associated with the tree removal and ground works already undertaken on this site.
- To enquire if NEDDC have a tree policy and, if so, how that policy has been applied in relation to this application
- If this application is approved to provide evidence on how the flooding problems caused by the removal of these and previous trees will be mitigated

(b) Councillor Hancock reported that a decision had been taken on a discharge of conditions regarding **Application 19/00467** in relation to land to the South of Sunningdale Park and Birkin Park where temporary access had been granted for the building works. Whilst the decision had already been taken, members were extremely concerned and it was Proposed, Seconded and Resolved that the following comments be submitted:

That Tupton Parish Council strongly object to and oppose this decision on the grounds that the movement of heavy traffic via a narrow access route between two properties was very dangerous and a threat to the safety of those residents. This will invade the privacy of those properties. In addition the proposed temporary access road has speed bumps, has already been found to be too narrow for refuse collection vehicles and will therefore also prove a major safety issue for the regular movement of heavy traffic.

(c) Encroachment on to Parish Council land adjacent to Sunningdale Park

Councillor D Hancock provided members with photographs of ground works and tree and shrubbery removal which had encroached across the boundary on to the Birkin Avenue Recreation Ground. The developer had accepted responsibility, but had suggested carrying out some drainage works in the area to benefit the parish council land. Following discussion members were of the opinion that they would prefer to manage the drainage works for the area themselves, as part of the future land improvement works proposed on the recreation ground. It was therefore Proposed, Seconded and Resolved unanimously that the developer be informed that the Parish Council require that the encroachment works cease immediately and that the land be completely reinstated.

440/2020 To consider any items raised by Members

Councillors Dart and Windley submitted the following motion:

That Council notes

- The adoption of its values statement
- Cllr Dart's historic achievements in campaigning for disability access under the Equalities Act
- The poor quality of several of our pavements in Tupton, many of which have been referred to Highways on numerous occasions

- That we have areas particularly prone to pavement parking, hindering those with limited mobility

Council believes that DCC Highways and Derbyshire Constabulary are not always meeting the needs of those mobility issues

It was therefore Proposed Seconded and Resolved that Cllr Dart undertake a full review of all pavements in the parish, which fall short of providing a reasonable level of accessibility for wheelchair users and those with prams/pushchairs – in terms of condition of pavement, availability of dropped kerbs and hotspots for pavement parking and that she present a full report to the October Parish Council meeting along with recommendations.

Memorial Garden

Councillor Hancock reported that he had met with Mrs Moore, the local 'living' sculptor who had made several excellent suggestions for a design for the memorial garden which included the installation of willow teepee type structures. Additionally she had suggested weaving living plants through the fencing as a trellis. Members were very much in favour of the suggested designs and it was agreed that consultation take place with residents of the bungalows. It was unanimously agreed that, subject to positive response from the consultation, the process for the development of the garden be started with the sculptor.

441/2020 Report of the Clerk

Action Plan -The Clerk circulated a copy of the Action Plan to all members and explained the current status of each of the actions.

The Clerk -

To contact Clay Cross Parish Council to enquire about the status of any discussions on Clay Cross Station.

To investigate possible site for defibrillator at Sales Avenue

(b) Extreme Wheels – Possible alternative services - The Clerk explained that, because of the current situation NEDDC would be unable to provide their normal Extreme Wheels services but were looking at alternatives by visiting the community and street working with young people. Members felt that the services offered may not be as beneficial as the provision of activities and it was therefore Proposed, Seconded and Resolved that the funding be rolled over to next year and that double the services be commissioned in 2021.

(c) Update guidance on the holding of council meetings - The Clerk provided the following update from NALC

Following the Government announcement of further easing of lockdown restrictions [from 4th July](#), NALC and SLCC strongly advise local councils to continue to meet remotely, without the need for face to face contact. Government rules still state that we should all work from home if we can. Local councils have the powers to hold public meetings remotely by using video or telephone conferencing technology until May 2021 and so most councils will have no need to meet in person. Furthermore, local councils have the duty to allow the public to observe council meetings without placing restrictions on the number attending, which many council meeting venues will not be able to accommodate in a safe way at this time.

However, where a local council does have an identified need to hold a physical meeting, as they are unable to conduct council business any other way, they can consider doing so [from 4th July](#). These meetings must be managed within the social distancing and 'safer workplaces' guidance produced by Government, which includes the requirement to conduct a risk assessment to determine if it is feasible and safe to hold a physical meeting. It is important that this risk assessment is carried out, and any identified actions to reduce risk to attendees are implemented before any face to face meetings resume. Councils must keep documentation of this risk assessment and the reasons why the council has taken the decision to return to face to face meetings.

It was therefore Resolved to defer any decision on the holding of the Annual Parish Council Meeting and the Annual Parish Meeting until regulations and guidance allowed.

(d) EasyPC Accounts Package – The Clerk advised Members that the Chair had suggested an accounts package which she was currently trialling. The cost of the package was £5.00 per month and it was Proposed, Seconded and Resolved that authority be given to acquire the package if the Clerk considered it acceptable during the 3 month trial period

(e) Complaint by Resident – The Clerk reported that she had received a complaint from a resident concerning an overgrown and overhanging tree which was causing issues on her property. It was Resolved to commission Trumans to survey the tree and carry out any necessary works.

442/2020 Report from Representatives on Outside Bodies and Working Parties

Hannah reported that there were some plans in place to hold a compact virtual carnival by circulating instructions on how to do, and encouraging, activities at home or in the garden on 18th July. These would be for example simple magic tricks, science experiments, scavenger hunts in the garden. They would also be encouraging people to create a time capsule which could be opened at the carnival next year.

443/2020 North Side Recreation Ground

- (a) Members received drafts of a suggested poster for erection at Northside, the purpose of which was to deter people from dropping and leaving litter. It was Proposed, Seconded and Resolved that the design be approved and that 10 copies of the poster be commissioned on metal for fixing in problem areas around the village. It was also agreed to approach local businesses to ascertain whether they would like to contribute to the sponsorship of the signs.
- (b) The Clerk had circulated information to Members including photos of existing fencing on Northside which would benefit from being changed in to an additional access gate. It was agreed that estimates be sought for the work. Members also pointed out that there may be a manhole cover on the route from the proposed gate and that care should be taken to ensure that any traffic could not damage this.

444/2020 Opening of Children's Play Areas

It was reported that Members had been opposed to the current opening of play areas in the parish and that NEDDC were arranging for appropriate signage to identify that they were still closed. Members considered a format for determining the criteria which should be met before the play areas were re opened and it was **Proposed, Seconded and Resolved** that the decision on the opening of the play areas be delegated to the Clerk in consultation with the Chair and Vice Chair of Council based on government guidance.

445/2020 Contingency Planning

It was Resolved that a Working Party be established, at the appropriate time, to identify anything that could have been done better during the emergency, and to create a robust emergency plan that would be in place to cover potential events such as bad winter, virus outbreak, drought, flood etc: It was important that this was cross party and it was agreed that this should include the two Group leaders and the incoming and outgoing Chairs of the Council.

446/2020 Allotments

Members resolved that, because of the environmental impact of fires and that the allotment site is surrounded by residential properties, the following proposal be adopted in principle and discussed with the Allotment Association, prior to its implementation

- That fires are not permitted at any time on the allotments
- That, in order to support the Allotment Association with the hiring of one additional skip per annum, and reduce unnecessary administration costs, that the Council waives the annual rent

(Councillor S Peters abstained)

447/2020 Finance

Summary of Accounts

RESOLVED unanimously, by each Councillor giving their vote by show of hands, that the Summary of accounts be countersigned by a member of the Council.

Accounts for Payment

RESOLVED unanimously, by each Councillor giving their vote by show of hands, that the following accounts be approved for payment:-

Salaries	Salary - June	£2318.99
HMRC	PAYE & NI	£196.19
Personnel Solutions	Personnel Advice	£120.00
O2 mobiles	Mobile	£
AML (Inv 21635)	IT support	£12.78
GDPR registration	Annual data protection fee	£40.00
Eon	CCTV electricity	£34.56
NEDDC	Rent Northside	£500.00
Unity Trust Bank	Service Charge	£23.85

Budget against Spend

Resolved unanimously by each Councillor giving their vote by show of hands, that the Budget against Spend 2020/21 be received

448/2020 Grant Applications

There were no applications for grant.

449/2020 Tupton Village Hall

The Chair of the Village Hall Management Committee had confirmed that the Trustees would be happy to talk with the Parish Council face to face about the transfer proposals. They had asked for details about the level of support and assistance that the parish Council may be able to provide and it was agreed that this be placed on the next agenda for discussion.

450/2020 Birkin Avenue Project – Report of Working Group 30th June 2020

Members received a copy of the Notes of the Working Party held on 30th June and it was Proposed, Seconded and Resolved

- That Council confirm that an application be made to PWLB for authority to borrow a maximum of £55,000, being the maximum amount referred to in the consultation.
- That Council confirm approval to set up formal fundraising to support the project
- That Council determines that a funding shortfall can be met from reserves
- That the designs, with all identification of contractors' information removed, be publicised as widely as possible to gain public opinion on the favoured design

- That the Working Group be given delegated authority to choose and work with the successful contractor taking into consideration any external advice which may be received from NEDDC, the comparable costs, confirmation of grant aid and/or loans and the design most favoured by the public.

It was further Proposed, Seconded and Resolved to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £55,000 over the borrowing term of 10 years for the Birkin Avenue Recreation Ground project.

451/2020 Grounds Maintenance

There was nothing further to report at the present time

452/2020 Publicity Items

The following items were agreed for publicity

Work to be done by Councillor Dart

Sponsorship for litter signs

Motion on planning issues

Congratulations to Tupton Ivanhoes on the work done to Northside

453/2020 Date of Next Meeting

It was agreed that the next Parish Council meeting will be on Wednesday 9th September at 6.00 p.m.

454/2020 Items for Information

Members received the following items of information

NEDDC Planning changes

DALC Climate change meeting

Notification of closure of A61 2nd-4th November

455/2020 Exclusion of Public

Resolved that the public be excluded from the meeting during consideration of the following item due to the confidential nature of the business

456/2020 Youth Club Project

The Clerk reported that she had met with a contractor to ascertain works required to undertake any necessary repairs. Members were informed of the estimate of those costs. They further considered an estimate of cost for the decoration of the building internally. Subject to an inspection of the electrics, gas, drainage and the roof it was agreed that the project be moved forward by the Clerk in liaison with the Chair, Vice Chair and Councillor Shipman

There being no other business the meeting closed at 20.15 pm.

Signed

Date.....