

# TUPTON PARISH COUNCIL

Improving the quality of life for all those who live and work in Tupton

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7<sup>th</sup> October 2021

To: All Members of the Parish Council

Dear Councillor,

## Tupton Parish Council - PARISH COUNCIL – 13<sup>th</sup> October 2021

Your attendance is requested at the next meeting of **Tupton Parish Council** to be held on **Wednesday 13<sup>th</sup> October 2021** commencing at **7.00 p.m. at Tupton Methodist Church, Nethermoor Road, Tupton, Chesterfield**

There will be limited places available at the Methodist Church and members of the public may attend in person. Members of the public may still also join virtually by clicking the link below  
<https://us02web.zoom.us/j/84835202783>

The Agenda is set out below and supporting papers are attached.

Yours sincerely,



**Clerk to the Council.**

**PUBLIC PARTICIPATION – if you wish to join virtually please click the link above to join the meeting or email the Parish Clerk at [clerk@tupton-pc.gov.uk](mailto:clerk@tupton-pc.gov.uk) who will forward the link to you**

*The Openness of Local Government Regulations 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings is asked to let the Clerk/Chairman of the meeting know prior to, or at the start of, the meeting and is asked to respect the Council's filming policy which is available on the website.*

## A G E N D A

1. To receive apologies for absence.
2. Declaration of Members' Interests and requests for dispensations.
3. To confirm the non-exempt minutes of the meeting held on 15<sup>th</sup> September 2021
4. **Ankerbold Road Development – Representatives of Woodhead Group (if present)**

5. At this point in the meeting a period of *not more than thirty minutes* will be made available for members of the public to ask questions or submit comments about Council matters.

6. To receive updates from District and County Councillors
7. To consider the inclusion of urgent items on the agenda
8. To determine which items, if any, from the agenda should be taken with the Public and Press excluded
9. **Report of the Clerk**
  - a) Tupton Community Hub
  - b) Land at Nethermoor Road
  - c) Nat West Bank
  - d) Conclusion of Audit 2020/2021
  - e) Dog Fouling
  - f) Request to increase weekly hours
  - g) Memorial Plaque for Community Garden
10. **Report from Representatives on Outside Bodies and Working Parties (if any)**
  - Community Speed Watch
  - Tupton Foodbank
  - Tupton Community Group
  - Tupton History Group
  - Tupton Bombing Graves project
11. **TV License Subsidy** (Report attached)
12. **Disposal of Land** – To consider further correspondence
13. **Birkin Park - Encroachment – to provide update**
- 14 **Remembrance Sunday** - update on the preparations
- 15 **Planning Matters (attached)**
- 16 **Discretionary Grant Fund**
- 17 **To receive the minutes of the Finance Committee 7<sup>th</sup> October 2021**
- 18 **Finance:**
  - Summary of Accounts to end September 2021 (attached)
  - Accounts for payment October 2021 (attached)
- 19 **Items for Information**
- 20 **Date of Next Meeting** - Wednesday, 10<sup>th</sup> November 2021
- 21 **Exclusion of public**

To exclude the public in accordance with Paragraphs 1, 2, 3 and 4 of Schedule 12A of the Local Government Act 1972 (Local Government (Access to Information) Act 1985) during discussion of the following items of business due to their confidential nature
- 22 **To report on the outcome of the actions taken following approval of the HR Cttee recommendations**

## **MINUTES OF THE MEETING OF TUPTON PARISH COUNCIL**

held on Wednesday 15<sup>th</sup> September 2021 at 7.00 pm at Tupton Methodist Church

### **P R E S E N T**

Councillor C Ramshaw (in the Chair) C Goodyer, D Hancock, J Hancock, S Peters, R Shipman, K Windley and P Windley.

In attendance – R Price (Parish Clerk & RFO)

4 members of the public

### **651/2021 Apologies for Absence**

Apologies for absence were received from Councillors N Dart and C Pollendine

### **652/2021 Declaration of Interests and requests for Dispensations**

Councillor D Hancock declared an interest in item 23(a) on the agenda

### **653/2021 Minutes**

**RESOLVED** that the minutes of the meeting held on 14<sup>th</sup> July 2021 be confirmed as a correct record and signed by the Chair, with the addition of Councillor John Ahern in those present.

### **Ankerbold Road Development**

No representatives of Woodheads were present and no issues were raised

### **Matters raised in Public Participation**

Councillor John Ahern asked for recognition that several members of the Council had gone above and beyond during the summer recess working tirelessly throughout the break. He gave particular mention to Councillor David Hancock and asked that the Council record their thanks for all the effort and hard work that they had given. Particular reference was made to the work involved relating to the eviction of travellers from the Northside recreation area.

Mr Michael White attended the meeting to inform members of the issue of excess water affecting the Sunningdale site and the Birkin Avenue recreation area. He explained that he had dug a hole, which had encroached onto the Birkin Avenue site, to divert and contain some of the water and prevent flooding. He apologised that he had not sought the approval of the Parish Council to encroach on to their land. He intended to fill the hole with loose stone which should continue to help with drainage, and agree to get the work done within the next 6 weeks. Other members of the community also reported that the water issues, which emanated on Nethermoor Road, appeared to extend as far as Dale Crescent. The issue appeared to have been exacerbated by diversions and development over the years on and around the Sunningdale site. An issue was also raised about the condition of the garages and land at the entrance to Sunningdale owned by NEDDC. Councillor Hancock reported that all NEDDC garage sites were currently being reviewed.

A member of the public raised a question about whether the parish council supported the purchase of TV licences for senior citizens. It was understood that another parish council in North East Derbyshire did have a scheme and the parish clerk was asked to look into this and place an item on the next parish council agenda.

### **Updates from District and County Councillors**

Councillor Shipman reported that he had met NEDDC engineers with relation to security and resurfacing at Northside, they were going to look at bollards for the entrance. All the district members had been involved in enquiries about parking issues, Councillors Hancock and Windley had been investigating the problem of the fire issue and Councillor Hancock had attended a resident's meeting when issues were raised about boundary hedges at Poplar Drive.

### **654/2021 Urgent Items**

- No urgent items were raised

**655/2021 To determine which items, if any, from the agenda should be taken with the public and Press excluded.**

It was Proposed by Councillor D Hancock, Seconded by Councillor R Shipman and Resolved that the following items be taken with the public and press excluded because of their confidential nature in accordance with Local Government (Access to Information) Act 1985 and Schedule 12a Local Government Act 1972.

Item 19 Land off Derby Road

**656/2021 Report of the Clerk**

The Clerk submitted the following report:

**a) Tupton Community Hub**

The Council's solicitor had submitted the necessary documentation to DCC and a response was awaited.

**b) Birkin Park- Directional Sign**

DCC had been contacted concerning the erection of a directional sign for Birkin Park and members were provided with a copy of the response. It was agreed that DCC be asked to provide a white sign with black lettering saying 'Birkin Park' as detailed in their response. DCC would pay for the sign and arrange for its installation.

**c) Land at Nethermoor Road**

A reply had not been received from the householder. The Clerk was asked to follow this up

**d) Community Orchard**

NEDDC had notified Councillor Shipman that the land which the Parish Council had requested for the development of an orchard was now being considered as part of a review of District Council assets and that they could not therefore progress with the arrangement to lease to the Parish Council at this time.

**e) Nat West Bank**

Since the last meeting further correspondence has been received from Nat West informing the Clerk that they would not accept an official complaint from her as she was not a signatory on the account! Councillor Goodyer had since corresponded with them and re issued the formal complaint. We are still awaiting a response

**657/2021 Report from Representatives on Outside Bodies and Working Parties**

Community Speed Watch

It was reported that a further three members had joined the Group as that there had been several deployments around the village since the last meeting. Station New Road was still experiencing a high volume of speeding traffic

Tupton Foodbank

An item was included on the agenda

Tupton Community Group

G Watters had submitted her apologies, There had been no meeting since the last report.

Tupton History Group

The planned event for the History Group was a guided tour around the Washlands had had to be cancelled due to bad weather. It was planned to rearrange for April 2022. The next meeting would be 2<sup>nd</sup> December at the Methodist Church and would be on Victorian Christmas.

War Graves Project

There was nothing further to report

**658/2021 Letters of Thanks**

It was Proposed, Seconded and Resolved that letters of thanks, proposed by the following Councillors, be approved

Councillor J Hancock - To Kayden Watson for his community spirit in ensuring that litter was not dropped but placed in the bin at the community garden

Councillor R Shipman – To Chesterfield Litter Picking Group for all their hard work throughout the village. It was reported that, throughout all the areas that they covered, they had collected over 2080 bags of litter in the last 6 months

Councillors Councillors C Ramshaw, R Shipman and D Hancock – Tupton RUFC, Tupton Ivanhoes – for the huge support that they had given the parish council during the removal of travellers from Northside. Through their help and community spirit they had saved the parish a great deal of expense.

Councillor C Ramshaw – Tupton Community Group – Gill and her team for the gala, Lees Garden Services, Tracy Clifford and the Chesterfield Litter Picking Group, Dave Houlton and the Ivanhoes for the festival and everyone who had helped to make the celebrations and events over the summer a great success.

#### **659/2021 CCTV in the Parish**

Members were provided with details submitted by three contractors in relation to the provision of CCTV in the parish. One of the contractors had declined to quote as the job was too big for them. Members considered the remaining two quotes and it was Proposed by Councillor D Hancock, Seconded by Councillor P Windley and Resolved that Quote 2 from Contractor A be accepted in the sum of £8455 plus VAT.

#### **660/2021 Risk Management Register**

Members discussed the need to set in place a back up plan for the delivery of grounds maintenance and ancillary services, in the event of the current delivery plan being interrupted. It was agreed that the Clerk discuss the matter with the contractor and ascertain their ability to provide cover as well as looking at the development of a casual register of firms who may be approached in emergencies.

#### **661/2021 Birkin Park**

- (a) It was Proposed by Councillor Peters, Seconded by Councillor D Hancock and Resolved that the item concerning encroachment over the Birkin Park boundary, be deferred to the next meeting of Council
- (b) Members discussed the problems of water level management on Birkin Park and the Clerk was asked to discuss the matter with the contractor and to organise quotes for works to address the issue.

#### **662/2021 Travellers at Northside**

- (a) Members were provided with a full report prepared by Councillors D Hancock and R Shipman, detailing all the actions taken in relation to the removal of travellers from Northside. The report provided the chronology of events and actions taken over 5 days, together with the decisions taken. Members had been kept informed of the emergency decisions throughout the process. The gross costs involved were £7200 for the services of the bailiffs, £1231.20 for the installation and removal of temporary concrete barriers to prevent further incursions, £854.40 for the clear up of the site and £2988.78 for the purchase of permanent fencing to prevent future incursions.  
The Tupton Community had been tremendous in their support with Tupton RUFC covering costs for rising bollards, ram barrier gate and extra secure padlocks. Volunteers repaired the existing gate and installed the fencing saving the parish council funds around £3000. Volunteers had undertaken regular inspections and when the site was cleared had worked with Extreme Wheels to give them access to the site. Chesterfield Litter Picking Group had organised a community litter pick once the environmental clean up had been completed.  
The report identified other possible vulnerable areas in the parish and the need to look at what actions may be necessary in the future to ensure that they were protected.  
It was Proposed, Seconded and Resolved that the report be received and actions taken approved.
- (b) Councillor R Shipman raised concerns about the lack of support from the police and it was Proposed by Councillor Shipman, Seconded by Councillor J Hancock and Resolved that a complaint be submitted and that the Police and Crime Commissioner be invited to a future meeting of the Council
- (c) This issue had highlighted the need to consider the development of an emergency fund which could be accessed to deal with emergency matters of this nature. It was Proposed by

Councillor R Shipman, Seconded by Councillor J Hancock and Resolved that the Finance committee consider this matter at their next meeting in October and bring a recommendation back to Council

### **663/2021 Community Awards Evening**

Councillor D Hancock submitted a report on the Community Awards evening on 10<sup>th</sup> September which had been a great success and received some very positive feedback.

In total 74 nominations were received, across 4 categories, nominating 27 individuals, groups and businesses whose efforts had contributed to improving community life in Tupton.

#### **Winners:**

- ❖ Tupton Community Award: Tracey Clifford
- ❖ Youth Community Award: Olivia Bedford
- ❖ Business Community Award: New Tupton Fish Bar
- ❖ Community Group Award: New Tupton Ivanhoe FC

Two Special Recognition Awards were presented to Alex Bramley and Olivia Bedford in recognition of their being Tupton residents who have been recognised nationally for their work.

#### **Cost to the Parish:**

Buffet	£600.00
<i>Less amount for elected members (covered by Cllr Hancock):</i>	<i>-£36.00</i>
Singer (Cost split 50/50 with New Tupton Social Club)	£100.00
Welcome Drinks	£84.00
Trophies	£80.77
Award Certificates	£50.00
<b>Total:</b>	<b>£878.77</b>

It was Proposed by Councillor Shipman, Seconded by Councillor J Hancock and Resolved that the Parish Council run the event annually and that a budget of £1000 be set aside to allow for variance in nominees and different sizes of community groups

### **664/2021 Village Green Status**

Councillor D Hancock submitted a proposal for the consideration of applying for Village Green Status on Birkin Park, Community Garden and Northside recreation. Whilst it was possible that this may not be successful there may be an alternative of applying for 'Fields in Trust' which could offer similar protection. This carried an annual fee of £65. It was Proposed by Councillor D Hancock, Seconded by Councillor P Windley and Resolved that the possibility of Village Green Status be investigated and, should this not be possible, that an application to Fields in Trust be approved.

### **665/2021 Speed Awareness**

Councillor D Hancock reported on issues of speeding and the danger to individuals, particularly on Elvin Way, Ankerbold Road, Statham Avenue and Station New Road. This would be exacerbated once housing on the new development was occupied.

It was suggested that signs such as 'caution hidden driveways' could help. It was also suggested that DCC be asked what their policies were in relation to speeding signage and whether they had piloted any recent schemes which the parish council may be able to tap into.

It was suggested that the Parish Clerk liaise with Community Speedwatch to obtain raw data which may help the case for signage with DCC.

### **666/2021 Remembrance Sunday**

Councillor D Hancock reported that preparations were well underway for Remembrance Sunday. 100 new lamppost poppies had been ordered. Following some consultation it had resulted in a

preference for poppies around the village rather than concentrated in the centre. It was suggested that perhaps they could be installed on each junction. It had been suggested that the format be changed slightly in that people should be invited to go straight to the Village Hall for the service and that this be followed with the formation of the parade to march to the memorial, returning to the village hall via its normal route. A meeting was to be held with the vicar and the musical director to iron out the final details.

### **667/2021 Community Garden – Preparations**

a) Expressions of interest had been received for the following events over the Christmas/Advent period:

- Tupton Community Group: Christmas Market (Saturday 4<sup>th</sup> December)
- Chesterfield Ladies Vocal Choir: Christmas Songs (TBC)
- Tupton Evangelical Church: Carol Service (TBC)
- Olivia Bedford & Billy Devine (TBC)

It was agreed that the Clerk liaise with all interested parties to ensure that there were no clashes of dates.

b) It was Proposed by Councillor R Shipman, Seconded by Councillor D Hancock and Resolved that the purchase and erection of the Christmas tree be authorized in time for 1st December 2021

### **668/2021 Planning**

No comments were raised on the planning applications considered.

### **669/2021` Discretionary Grants Fund**

The following applications were received

#### **Tupton Buffet Club**

Cost of project - £500 Grant applied for £300

Purpose - The group has superseded the former Film Club. Licensing fees mean that the group is no longer viable and so the film will be replaced by a series of speakers. As the group is rebuilding from scratch the grant has been assessed based on a typical year's - £ subscriptions for the former Film Club and will be utilised to get the group off the ground.

Proposed by Councillor P Windley, Seconded by Councillor R Shipman and Resolved that a grant of £300 be approved

#### **St Johns Luncheon Club**

Cost of Project - £396 Grant applied for £396

Purpose - Hire of Village Hall to provide a community meal for the lonely and vulnerable

Proposed by Councillor Shipman, Seconded by Councillor P Windley and Resolved that a grant of £396 be approved

#### **Tupton Food Bank**

Councillor Windley updated members on a matter previously reported to Council regarding a proposal by Citizens Advice Bureau to use the Foodbank facilities to deliver services. The Foodbank had made the decision not to go ahead with this proposal.

Motion from Cllr P Windley: Council notes:

- the excellent provision from Tupton Food Bank
- that the funding previously granted by Tupton Parish Council has now been used up
- Council believes that we have a responsibility to continue to support those most in need.

It was Proposed by Councillor Ramshaw, Seconded by Councillor J Hancock and Resolved to donate an additional £500, from the Discretionary Grant Fund, to Tupton Food Bank to enable them to continue their work for local residents.

#### **Steven Miller Foundation**

Motion from Cllr D Hancock: Council notes:

- the excellent mental health provision from the Steven Miller Foundation
- the fundraising that has been done by the residents of Tupton to make this a reality
- the future aspirations of the foundation to increase their level of support Council believes that we have a responsibility to continue to support the provision of mental health services for local residents.

It was Proposed by Councillor D Hancock, Seconded by Councillor J Hancock and Resolved to donate £419.05, from the Discretionary Grant Fund, to the Steven Miller Foundation to round their 2021 fundraising efforts to £4,500 and to help them expand their services for local residents.

## 670/21 Finance

### Budget Report

**It was Proposed, Seconded and RESOLVED** that the Budget Report be accepted and countersigned by a member of the Council

### **Balances at Bank August 2021**

Unity Bank	£ 38,860.69
Nat West Bank	£ 29,582.81
Total	£ 68,443.50

### Accounts for Payment

**It was Proposed, Seconded and RESOLVED** that the following accounts be approved for payment:-

<b>Payments for August 2021</b>			
Salaries	August	£	1672.10
HMRC	PAYE & NI	£	257.82
Old Tupton Methodist Church	Rent of Methodist Hall 2020 - date	£	230.00
<b>Travellers - Northside</b>			
ORBIS -	Clean up of Northside	£	854.40
Hardstaff Barriers	Hire of Barriers at Northside	£	1,231.20
Quality Bailiffs	Eviction of travellers	£	7,200.00
Shelter Maintenance Ltd	Cleaning of bus shelters		£82.10
Eon	CCTV electric	£	34.56
Flagpole Express	Repair and maintenance of flagpole		£276.00
Lees Garden Services	<b>Invoice 082 (21/7)</b>		
	Litter picking and emptying bins	£	105.00
	Community Garden mowing	£	80.00
	Birkin Avenue & Scout hut field	£	440.00
	<b>Invoice 087 (29/7)</b>		
	Litter picking and emptying bins	£	150.00
	Community Garden & Ford Street	£	140.00
	village hall car park	£	60.00
	Birkin Avenue	£	40.00
	Hedges	£	100.00
	replace broken fence scout field	£	55.00
	<b>Invoice 93 (20/8)</b>		
	Community Garden & Village Hall	£	140.00
	Birkin Ave & Scout Field commercial mow	£	500.00



	smaller areas mowing & strimming	£	80.00	
	litter pick & empty bins	£	135.00	
	refit swings at Birkin and Ford Street	£	45.00	
AML (midlands)	Microsoft & AVG (24860)	£	12.78	
	Microsoft & AVG (24616)	£	12.78	

## Invoices for Payment SEPTEMBER 2021

Salaries	September	£1646.64
HMRC	PAYE & NI	£268.39
Eon	CCTV electric	£34.56
O2	Mobile phones	£54.96
Shelter Maintenance	Cleaning of shelters	£82.10
First Fence	Fencing for Northside	£2988.78
MMarkovitz	Postcrete for fencing at Northside	£230.40
DALC	Training fee – Playground Inspections	£120.00
MiJan Ltd	Annual fee Easy pc accounts	£50.00
RBL	Donation for 100 lamppost poppies	£300.00
Came & Co	Annual Insurance premium	£1497.21
NEDDC	Rent for land at Ford Street	£5.00
Roy Nadin Print	Welcome to Birkin Park sign	£36.00
<b>Awards Night</b>		
Copy and Print	Table cards and certificates	£61.20
G Watters (Tesco)	Welcome drinks	£83.86
Handby Catering	Refreshments	£600.00
E R Price (Trophy Store)	Trophy awards	£96.93
<b>Lees Garden Services Invoice 100</b>		
	Litter picking & bin emptying 25/26/27 Aug, 20/8, 23/8, 1/9, 6/7/8/10 Sept,	£307.50
	Community Garden 23/8, 31/8, 6/7 Sept,	£220.00
	Village hall grounds 25/8	£40.00
	Commercial mow Birkin 30/8 & scout field 12/9	£500.00
	Playgrounds 8/9	£60.00
	Small mow Birkin & scout field 10/9	£80.00

### 671/2021 Date and Time of Next Meeting

It was Proposed, Seconded and Resolved that the next meeting of the Parish Council would be held on Wednesday 13<sup>th</sup> October 2021 at 7.00 p.m at Old Tupton Methodist Church, Nethermoor Road

**672/2021 Exclusion of Public**

It was Proposed Seconded and Resolved that the public be excluded from the meeting during discussion of the following items of business because of their confidential nature in accordance with the Local Government (Access to Information) Act 1985 and Paragraph 1 Schedule 12a Local Government Act 1972.

**673/2021 Disposal of Land**

Members considered a submission relating to the possible disposal of an area of land in the Parish . It was Proposed by Councillor D Hancock, Seconded by Councillor J Hancock and Resolved that an offer be made to work in partnership with the company and suggest that the land be gifted for a nominal fee to the Parish Council with the Parish Council undertaking to manage and maintain the land and provide opportunities for the gifting company to advertise free of charge.

**674/2021 Minutes of HR Committee held 18<sup>th</sup> August 2021**

It was Proposed, Seconded and Resolved that Councillor J Hancock be appointed to the Appeals Committee. At this point Councillors C Ramshaw, C Goodyer and J Hancock left the meeting

Members considered and discussed the minutes of the HR Committee held on 18<sup>th</sup> August 2021 relating to the Parish Warden role and it was Proposed by Councillor R Shipman, Seconded by Councillor P Windley and Resolved that the recommendations of the HR Committee be approved and adopted

There being no other business the meeting closed at 9.20 pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_