

# TUPTON PARISH COUNCIL

Improving the quality of life for all those who live and work in Tupton

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7<sup>th</sup> January 2021

To: All Members of the Parish Council

Dear Councillor,

## **Tupton Parish Council 13<sup>th</sup> January 2021 – VIRTUAL MEETING**

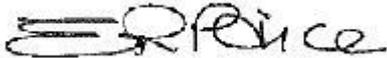
Your attendance is requested at the next meeting of **Tupton Parish Council** to be held on **Wednesday 13<sup>th</sup> January** commencing at **6:30 pm**.

This will be a virtual meeting and you can join by clicking the link below

<https://us02web.zoom.us/j/84835202783>

The Agenda is set out below and supporting papers are attached.

Yours sincerely,



**Clerk to the Council.**

**PUBLIC PARTICIPATION – please click the link above to join the meeting or email the Parish Clerk at [clerk@tupton-pc.gov.uk](mailto:clerk@tupton-pc.gov.uk) who will forward the link to you**

*The Openness of Local Government Regulations 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings is asked to let the Clerk/Chairman of the meeting know prior to, or at the start of, the meeting and is asked to respect the Council's filming policy which is available on the website.*

## **A G E N D A**

1. To receive apologies for absence.
2. Declaration of Members' Interests and requests for dispensations.
3. To confirm the non-exempt minutes of the meeting held on 9<sup>th</sup> December 2020
4. **Ankerbold Road Development – Mr Paul Goodman (if present)**

**5. At this point in the meeting a period of *not more than thirty minutes* will be made available for members of the public to ask questions or submit comments about Council matters.**

6. To receive updates from District and County Councillors
7. To consider the inclusion of urgent items on the agenda.
8. To determine which items, if any, from the agenda should be taken with the Public and Press excluded

**9. Report of the Clerk (attached)**

- a) Barrier at Northside - update
- b) Birkin Avenue Play Areas and footpaths
- c) Tupton Community Hub
- d) Sensory Garden
- e) Land at Nethermoor Road
- f) Damaged Fencing around MUGA – Northside
- g) Grit Bins and Winter Maintenance
- h) Flying of Flag
- i) Damage to Bus Shelters

**10. Member Representation on the HR Committee**

Under the Terms of Reference, the HR Committee hears any grievances/disciplinary; and the Chair, Vice Chair and one other comprise an independent appeals panel. As Councillor C Ramshaw has now been appointed as Chair of the Council she is unable to sit as a Member of the HR Committee. Council are therefore asked to nominate a replacement Member to sit on the HR Committee.

**11. Report from Representatives on Outside Bodies and Working Parties (if any)**

- Community Speed Watch
- Tupton Foodbank
- Tupton Community Group
- Tupton Celebrates Together

**12. To consider nominations for the Community Recognition Scheme (if any)**

**13. Planning Matters (if any)**

**14. Discretionary Grant Fund**

- 1<sup>st</sup> Tupton Brownies (attached)
- Ashgate Hospice (Motion from Councillor D Hancock)

**15. Finance:**

- Summary of Accounts and spend against budget (attached)
- Accounts for payment January 2021 (attached)

**16. Items for information**

**17. Date of Next Meeting**

**MINUTES OF THE MEETING OF TUPTON PARISH COUNCIL**  
**VIRTUAL MEETING** held on Wednesday 9<sup>th</sup> December 2020 at 6:00 pm

**P R E S E N T**

Councillor D Hancock (in the Chair) Councillors J Ahern, N Dart, C Goodyer, J Hancock, C Pollendine, C Ramshaw, R Shipman, K Windley and P Windley.

G Watters (Tupton Community Group), Hannah Morris (Tupton Celebrates Together), two members of the public and Parish Clerk

Councillor D Hancock addressed members giving an outline of the variety of projects which had still progressed during the year despite the awful effects of the Covid pandemic. He stated that he had been proud to serve as Chair during these very challenging times and was confident that the parish council could now build on these projects and look forward to them developing further in 2021. Because of Covid the May 2020 annual meeting of council, where a Chair for the year would normally be elected, was postponed until May 2021, a situation which hadn't happened since the Second World War.

Councillor Hancock believed that it was fairer to his successor that they be given the opportunity to be the driving force behind those new ideas from day one, rather than having to pick up where he left off.

He therefore declared his intention to stand down from the office of Chair of the Council and, in accordance with Standing Order 10 (v) called for nominations from members to elect a Chair of the Council to serve for the remainder of the municipal year.

It was Proposed by Councillor D Hancock, Seconded by Councillor J Hancock and Resolved that Councillor Camille Ramshaw be elected Chair of the Council for the remainder of the Municipal Year.

**516/2020 Apologies for Absence**

An apology for absence was received from Councillor S Peters

**517/2020 Declaration of Interests and requests for Dispensations**

There were no declarations of interest or requests for dispensation

**518/2020 Minutes**

**RESOLVED unanimously**, by each councillor indicating by raising their hand, that, the minutes of the meeting held on 11<sup>th</sup> November 2020 be confirmed as a correct record and signed by the Chair.

**Ankerbold Road Development**

Mr P Goodman did not attend the meeting

**Updates from District and County Councillors**

Councillor D Hancock informed members that there would be a District Council meeting the following week when it was expected there would be information relating to the review of the tiers.

**Matters raised in Public Participation**

None

## **519/2020 Urgent Items**

None

### **520/2020 To determine which items, if any, from the agenda should be taken with the public and Press excluded.**

It was Proposed, Seconded and Resolved that in accordance with Paragraphs 1, 4, 5, 7,8, 9 and 11 of Schedule 12A of the Local Government (Access to Information) Act 1985, the public and press be excluded from the meeting during the discussion on the minutes of the meeting of the Finance Committee at Item 14 on the agenda.

### **521/2020 Report of the Clerk**

The Clerk submitted the following report:

#### **Barrier at Northside – update**

Having received a second quote for the barrier at Northside the work had now been commissioned with the lowest quote and the gate was due to be installed on 12<sup>th</sup> December

#### **Birkin Avenue Play Area Project**

Councillor D Hancock and the Clerk were due to meet with the contractors on site on 16<sup>th</sup> December to discuss pre contract matters. Two quotes had now been received for the installation of footpaths. A meeting of the Working Party would be arranged in order that they could discuss the plans for the management of the installation of the play areas, following the meeting with the contractors, and to choose a contractor for the footpaths

#### **Tupton Community Hub**

Information was still awaited from DCC

#### **Sensory Garden**

The design company had sent a holding reply regarding the proposed installation of a sensory garden at Birkin Avenue, and they were hoping to get designs and costs through to the Council in the near future

#### **Clearance of leaves at Station New Road**

The clearance of leaves from footpaths on Station New Road, was an issue every year. A meeting was due to be held in the near future with the Street Scene department from NEDDC when this matter could be raised.

#### **Snow Warden Scheme**

It was agreed that the Parish Council participate in the Snow Warden Scheme for 2020/2021

#### **Grounds Maintenance Contribution 2020/2021**

The breakdown and invoice for the grounds maintenance work by NEDDC for 2020/2021 had now been received showing a slight reduction in cost as there was a reduction in service at the beginning of the pandemic.

#### **Sanitising station**

The Parish Council now had an automatic free standing sanitising station for use at events and it was agreed that this could be made available to other local organisations, for one off community events.

#### **Response from Tupton Primary School re cutting of hedges**

The Clerk had distributed a copy of the response from Tupton Primary School to all members. It was agreed that a response be sent to the school thanking them for their reply and requesting some flexibility for residents accessing the land to maintain hedges.

#### **Fireworks**

The Clerk reported receipt of a complaint regarding the setting off of fireworks when the Christmas tree was lit. This was an annual event and the complainant was

concerned about the effect on animals. A private resident was responsible for the fireworks and this had become an accepted annual event. Tupton Celebrates Together always attempted to get the message out to the community about this occurrence but it had been more difficult this year distributing the information. There had actually been a lot of positive feedback for the event and many residents had now come to expect it. Whilst the Parish Council empathised with the issue they also recognised that this was undertaken by a private individual and that Tupton Celebrates had taken steps to pre warn of the event to try and mitigate its negative effects on pets.

#### **Land at Nethermoor Road**

An enquiry about a possible encroachment on to parish council land at Nethermoor Road had been received. This was being followed up and a report would be brought back to a future meeting.

### **522/2020 Report from Representatives on Outside Bodies and Working Parties**

#### Community Speed Watch

There had been no activity recently due to the lockdown but as soon as regulations were lifted they would be continuing their work

#### Tupton Foodbank

It was reported that the foodbank was seeing some sad cases during the pandemic. One client with the virus had run out of food. She contacted the church on their Facebook page and they were now helping her and her 3 small children. Following a call from the police at 10pm on Saturday, about a lady who hadn't eaten for days, they sent her a food parcel on Sunday morning. The foodbank keeps going and the kind people of Tupton and Wingerworth were being very generous with donations.

#### Tupton Community Group

Gill Watters attended the meeting and gave a detailed presentation on all the activities they had managed to keep going throughout these difficult times. From the VE Day celebrations through to the Santa Sleigh Ride through the village, the group had managed to entertain the community whilst abiding by the restrictions and regulations. All the activities had been very well received by the community and many volunteers had been involved in making sure that they were a success. The next event planned was for a community meal on 28<sup>th</sup> December, trying to reach out to those who may be isolated or alone. Leaflets were being distributed to all households and, if restrictions meant that the meal could not be held in the Village Hall then the food would be delivered to households. Gill was thanked for her presentation and Members asked that the team be congratulated for all their hard work.

#### Tupton Celebrates Together

Hannah Morris reported on the activities arranged by Tupton Celebrates Together and was really pleased that the activities of each of the community groups were complementing one another. The Tupton Virtual Market was going really well and was helping local businesses to boost their trade. Performances by local entertainers were being uploaded as part of the Christmas Festival. The elves had been out and about leaving parcels around the village which so far had all been picked up. There was one more surprise activity in December for the community to look out for.

In relation to next year everything was under review but so far it seemed that everyone who had signed up for carnival 2020 was happy to move the arrangements over to 2021.

## Community Awards

Councillor Hancock reported that nominations were now being invited for the proposed Community Awards. It was hoped that a ceremony could now be held in the late spring 2021. He had approached the Chair and Vice Chair and Clerk of Wingerworth Parish Council who had agreed to act as independent judges. 25 nominations had already been received.

### **523/2020 Community Recognition Scheme**

In recognition of their work carried out in the community it was **Proposed, Seconded and Resolved** that, in accordance with the Parish Council's Community Recognition Scheme, the following be awarded:

Mr Colin Morton and Mrs Rosemary Morton – Certificate of Thanks in recognition of their outstanding community work

Mr Alex Bramley – Letter of Congratulations – in recognition of being awarded 2020 Golden award for Primary School Teacher of the Year

### **524/2020 Planning**

**RESOLVED** that no comments be raised on the planning applications that have been received

### **525/2020 Discretionary Grants Application**

An application for a grant of £500 was received from Tupton Community Group to assist them in providing and delivering a community festive meal to vulnerable residents on Monday 28<sup>th</sup> December depending on the current Covid restrictions, this will either be a sit down meal at Tupton Village Hall or a home delivery service. It was therefore **Proposed, Seconded and Resolved** that a grant of £500 be made to Tupton Community Group

### **526/2020 Finance**

#### Precept 2021/2022

It was **Proposed by Councillor D Hancock, Seconded by Councillor C Goodyer and Resolved** unanimously that, in accordance with the recommendation of the Finance Committee 23/11/20, Tupton Parish Council request a precept of £102,000 for 2021/2022 demonstrating a nil increase on the level of precept for 2020/2021

#### Budget Report

**It was Proposed, Seconded and RESOLVED** unanimously, by each Councillor giving their vote by show of hands, that the Budget Report be accepted and countersigned by a member of the Council.

#### Accounts for Payment

**It was Proposed, Seconded and RESOLVED** unanimously, by each Councillor giving their vote by show of hands, that the following accounts be approved for payment:-

Trueman Tree Services	Tree at Nethermoor Road	£300.00
AML (Midland) Ltd	365 and AVG (22527)	£12.78
E R Price	Dog Fouling Stencil	£14.94
	Spray	£28.46
Salaries	December	£1601.41
HMRC	PAYE & NI	£261.45
Eon	CCTV electric	£34.56
Personnel Solutions	Personnel Advice	£120.00
O2	Mobile phones	£54.22

NEDDC	Grounds Maintenance	£18301.10
NEDDC	Rent at Ward Street	£250.00
DCC Pension	Outstanding employer contributions	£2461.16
J B Littlewood	Galvanised barrier	£888.00

**527/2020 Items for Information**

Councillor Goodyer asked the Clerk to enquire about the availability of any grants from the Stephenson Fund

**528/2020 Date and Time of Next Meeting**

It was agreed that the next meeting of the Parish Council would take place on Wednesday 13<sup>th</sup> January 2021 at 6.30 p.m.

**529/2020 Exclusion of Public**

It was Proposed, Seconded and Resolved that in accordance with Paragraphs 1, 4, 5, 7,8, 9 and 11 of Schedule 12A of the Local Government (Access to Information) Act 1985, the public and press be excluded from the meeting during the discussion of the following item of business

**530/2020 Minutes of the Finance Committee held on 23<sup>rd</sup> November 2020**

It was **Proposed, Seconded and Resolved** that the minutes of the meeting of the Finance Committee held on 23<sup>rd</sup> November 2020 be received and that the following recommendations be accepted and approved:

- a) The document, 'Balancing the Books' as amended and agreed by the Finance Committee, be approved and adopted by Council
- b) That, in respect of salary payments, the Parish Council accept the NALC agreement as a minimum
- c) That a plan be put in place to undertake extensive consultation which will determine a plan for the future to establish an effective and sustainable youth programme for older young people.
- d) That the reports on spend against budget 2020/2021 and proposed budget 2021/2022 be approved and accepted

There being no other business the meeting closed at 7:45

Signed .....

Date.....