

TUPTON PARISH COUNCIL

Improving the quality of life for all those who live and work in Tupton

5th May 2022

To: All Members of the Parish Council

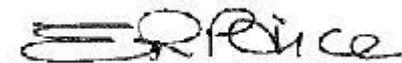
Dear Councillor,

Tupton Parish Council - ANNUAL PARISH COUNCIL – 11th MAY 2022

Your attendance is requested at the next meeting of **Tupton Parish Council** which will be the **ANNUAL PARISH COUNCIL** meeting to be held on **Wednesday 11th May 2022** at the rising of the Annual Parish Meeting which will be held at 7:00 p.m.

The Agenda is set out below and supporting papers are attached.

Yours sincerely,



Clerk to the Council.

MEMBERS OF THE PUBLIC

There will be places available at the Methodist Church and members of the public may attend in person – Please advise the Parish Clerk if you wish to attend.

You may join virtually by clicking this link <https://us02web.zoom.us/j/84835202783>

The Openness of Local Government Regulations 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings is asked to let the Clerk/Chairman of the meeting know prior to, or at the start of, the meeting and is asked to respect the Council's filming policy which is available on the website.

A G E N D A

1. Appointment of Chair
2. Appointment of Vice Chair
3. To receive apologies for absence.
4. Declaration of Members' Interests and requests for dispensations.
5. To confirm the non-exempt minutes of the meeting held on 13th April 2022
6. **Ankerbold Road Development – Representatives of Woodhead Group (if present)**

7. **At this point in the meeting a period of *not more than thirty minutes* will be made available for members of the public to ask questions or submit comments about Council matters.**

8. To receive updates from District and County Councillors
9. To consider the inclusion of urgent items on the agenda.
10. To determine which items, if any, from the agenda should be taken with the Public and Press excluded
11. To re-adopt the General Power of Competence
12. To formally adopt the Safeguarding Policy (attached to email)
13. To appoint members to the following Committees
 - Finance Committee – currently Councillors C Ramshaw, C Goodyer and D Hancock
 - HR Committee – currently Councillor P Windley, C Pollendine, S Peters and D Hancock (no member of the Appeals Committee can be member of the HR Cttee)
 - Appeals Committee – specified as the Chair, Vice Chair (explicitly role based) plus one other (and needs political balance). Currently, this is Councillor C Ramshaw, C Goodyer and R Shipman
 - Clerk's Appraisal Committee – specified as Chair and Vice Chair (explicitly role based)
14. **Report of the Clerk** (attached)
 - a) Tupton Community Hub
 - b) Nat West Bank
 - c) Defibrillator
 - d) Memorials
 - e) Edge Centre
 - f) Speed Indicator Devices
15. **Report from Representatives on Outside Bodies and Working Parties (if any)**
 - a. Community Speed Watch
 - b. Tupton Foodbank
 - c. Tupton Community Group
 - d. Tupton History Group
 - e. Tupton Buffet Club
 - f. Tupton Safe Space Group
16. **Grounds Maintenance Working Party – Consideration of Notes and recommendations of Meeting held on 5th May 2022 (to follow)**
17. **Finance Committee – Consideration of Minutes and Recommendations of Finance Committee held 6th May 2022 (to follow)**
18. **Signage off Nethermoor Road for Tupton Methodist Church, the Hub and Scouts (Councillor P Windley)**
19. **To consider requesting a reduction in the speed limit on Ankerbold Road from**

40mph to 30mph (Councillor P Windley)

20. **Update on Events - Community Awards and Jubilee Celebrations (Councillor D Hancock)**
21. **Security at Northside**
22. **Planning Matters (attached)**
23. **Discretionary Grant Fund**
 - Applications (if any)
24. **Finance:**
 - Summary of Accounts and spend against budget (attached)
 - Accounts for payment May 2022 (attached)
25. **Items for information**
26. **Date of Next Meeting**

MINUTES OF THE MEETING OF TUPTON PARISH COUNCIL

held on Wednesday 13th April 2022 at 7.00 pm at Tupton Methodist Church

P R E S E N T

Councillor D Hancock (in the Chair), J Ahern, C Goodyer, C Pollendine, S Peters, K Windley and P Windley

In attendance – R Price (Parish Clerk & RFO)

3 members of the public

794/2021 Apologies for Absence

Apologies for absence were received from Councillors N Dart, J Hancock, C Ramshaw and R Shipman

795/2021 Declaration of Interests and requests for Dispensations

Councillors C Goodyer and D Hancock declared an interest item 15 on the agenda in relation to planning matters.

796/2021 Minutes

RESOLVED that the minutes of the meeting held on 9th March 2022 be confirmed as a correct record and signed by the Chair,

Woodhead Group

Members welcomed Dean Graham to the meeting as the new Project Manager for the development site on Ankerbold Road.

He explained that he had only recently taken over the role and was responsible for the delivery of the Ankerbold Road development. He explained that he would like to attend future meetings of the parish council and would be grateful that, if any issues were raised, the details to be forwarded to him before the meeting so that he could fully investigate them in preparation. Councillor Hancock referred to ongoing complaints about mud on Ankerbold Road. Dean explained that he now had a new site team and would be looking at mitigating these problems. He explained that Rachel was still the Liaison Officer and that issues should still be fed through her as it was easier to manage issues when they were sent through the correct channels.

797/2021 Matters raised in Public Participation

No matters were raised

798/2021 Updates from District and County Councillors

Councillor Hancock reported that Tupton had submitted approximately one third of total potential sponsors in North East Derbyshire. The Land Strategy Review was being held up because of a shortage of surveyors. This means that a decision on the future of the orchard will be delayed. He explained that County Councillor Charlotte Cupit had grants available for organisations delivering jubilee events, and arrangements were in place for the Clerk to liaise between Councillor Cupit and the organisations putting on events – Tupton History Group, Tupton Community Group, Tupton Village Hall and Sunningdale Residents' Association.

799/2021 Urgent Items

Councillor Ahern raised a question about the repairs required to the perimeter fence on Derby Road. It was explained that this was the responsibility of the owner and that the matter had been raised.

800/2021 To determine which items, if any, from the agenda should be taken with the public and Press excluded.

No items were identified

801/2021 Report of the Clerk

The Clerk submitted the following report:

a) Tupton Community Hub

The Clerk had been notified that DCC had been in contact with the Council's solicitor and were looking to complete as soon as possible,

b) Nat West Bank

Councillor Goodyer had managed to speak with Nat West bank who had stated that the account could only be closed by existing signatories on the account. They would not accept a new signatory unless it was authorized by existing signatories. The mandate required 2 signatories and Councillor C Goodyer was the only sitting councillor remaining on the mandate. It was therefore Proposed by Councillor Hancock, Seconded by Councillor Windley and Resolved that the previous clerk – Mr David Massey, as a signatory on the Nat West account, be approached and requested to co sign the authorization with Councillor C Goodyer in order to close the account and transfer the funds to Unity Trust Bank.

c) Request from NALC

NALC has a committee specifically dedicated to smaller parish councils – under 6000 electorate. They are asking if there are any particular issues that you would like them to discuss and what services NALC could consider offering to meet your needs. Following discussion of the previous item it was suggested that they be asked to raise the problems of dealing with banks who appear to have difficulty dealing with the workings of parish councils.

d) Request for additional seat in community garden

A request has been received for the installation of a further seat in the community garden on the western side of the large circle. It was Proposed by Councillor P Windley, Seconded by Councillor K Windley and Resolved that a seat be purchased and installed and that it be dedicated to the Platinum Jubilee

e) Request to install small hardstanding to the side of the roadway leading to Northside

A request has been received from the Ivanhoes to install a small hardstanding to the side of the roadway that they installed by the entrance, to avoid the grass being churned up. It was Proposed by Councillor C Pollendine, Seconded by Councillor P Windley and Resolved that the request be approved,

f) To receive information relating to the lighting of the Queen's Platinum Jubilee Beacon

In response to the Council's decision to purchase a Platinum Jubilee Beacon, members received information concerning the time of lighting and associated events. It was Proposed by Councillor D Hancock, Seconded by Councillor C Pollendine and Resolved that a gas bottle be purchased for the lighting of the beacon

g) To receive notification of Annual Audit 2021/2022

Notification of the annual audit had been received. The documentation must be

submitted by 1st July

h) Request from NEDDC for details of events and activities in the parish
The Economic Development Team at NEDDC are putting together a plan of activities that the District has to offer and are asking for information on any festivals, attractions or activities taking place in the parish which could be included. Councillor D Hancock provided a list for members and it was agreed that this be submitted to NEDDC

i) Result of ballot for election of parish councillor to Standards Committee
NEDDC had notified that Councillor Trevor Collins of Wingerworth Parish Council was elected to the vacancy on the Standards Committee

j) Defibrillator
The Clerk reported that the defibrillator was due to be installed at Sales Avenue on 4th May. Members asked that a letter of thanks be sent to the shopkeeper

802/2021 Report from Representatives on Outside Bodies and Working Parties

Community Speed Watch

No report this month

Tupton Foodbank

Donations continued to come in. There had been some very large donations made to the Ukraine appeal and some of the perishable food had been given to the Foodbank as it was not feasible to transport.

Tupton Community Group (TCG)

Members received a list of the proposed events being delivered by TCG

Tupton History Group

The next meeting would be held on 27th April which would be at the Avenue Washlands. Several new dates had also been arranged throughout the year including one on 2nd June for the Jubilee celebrations when a buffet would also be provided

Tupton Buffet Club

The next meeting was due to be held the first Wednesday in May

Tupton Safe Space Group

The Group were trying to get off the ground again and had applied for funding. They were starting to put together a table of events. The Village Hall Committee had agreed them some initial free room hire.

Tupton Methodist Church

A Spring Fayre was to be held on 30th April with various stalls and an art exhibition, with refreshments and an organ recital.

Tupton Village Hall

The AGM had been held at the end of March. A lot had been achieved in a few months. They had thanked their predecessors for all their hard work in keeping the hall running through difficult times.

803/2021 Speed Indicator Devices

Members considered information received relating to a recent initiative to allow parish councils to purchase and run mobile speed indicator devices within their parish. It was accepted that the parish council would need to source funding in order to purchase the devices. It was also a requirement that the County Councillor for the ward give their approval to the proposal. Councillor Cupit had already indicated that she would be in favour, subject to receipt of the details. Members discussed the most vulnerable areas and it was agreed, in light of information also received from Community Speed Watch, that

Station New Road and Queen Victoria Road were the areas which should be targeted together with Nethermoor Road and Ankerbold Road. It was therefore Proposed, Seconded and Resolved that the parish council apply to participate in the scheme, subject to obtaining the necessary funding to cover the cost, and that the areas detailed above be submitted as the pilot sites.

804/2021 To determine the dates of Finance Committee and Grounds Maintenance Working Party

It was resolved that these two items be deferred because it was not possible to agree a date as a member was currently on leave. It was agreed that the Clerk contact members to agree dates directly with them.

805/2021 Tupton Youth Council

It was reported that a response had not yet been received from Tupton Hall School. It was agreed that their involvement was quite crucial to the success. Indications of interest had been received from a couple of individuals, the Scouts and the primary school. Councillor Goodyer agreed to raise the matter again with Tupton Hall School and liaise with the Clerk following the outcome.

806/2021 Planning

The following applications were considered

Applications			
NED21/01383/FLH	7 Park Road	Replace flat roof with pitched and single storey extension	No comment
NED22/00224/FUL	1 Green Lane	Change of use form café to mixed use for café and hot food take away	Concerns were raised about parking and it was suggested that this should be monitored for a trial period
NED22/00213/FLH	1 The Limes	Retrospective application for existing garden shed	No comment
NED/22/00310	3A Bridge Street	Proposed loft conversion	No comment
Decisions			
NED/22/00037/FLH	8 Birkin Avenue	Two storey extension with I first floor obscure glazed side window	CONDITIONALLY APPROVED
NED21/00079/FL	Land to South of Sunningdale Park	Change of Use to form extension to existing park home site	REFUSED

807/2021` Discretionary Grants Fund

No applications had been received

808/21 Finance

Budget Report

It was Proposed, Seconded and RESOLVED that the Budget Report be accepted and countersigned by a member of the Council

Accounts for Payment

It was Proposed, Seconded and RESOLVED that the following accounts be approved for payment:-

AML (Midland) Ltd	365 and AVG (26537)	£12.78
Salaries	Clerk April (includes arrears of pay award 2021)	£1031.34
HMRC	PAYE & NI	£256.21
Eon - N Power	CCTV electric Jan Feb March	£51.61 £49.09 £51.95
Shelter Maintenance	Cleaning of shelters (14243)	£82.10
Lees Garden Services	Invoice 134 Litter picking Community garden, flagpole, Birkin barrier, Nethermoor Road bin Cow Track Commercial mowing Small area mowing and strimming	£157.50 £180.00 £200.00 £405.00 £45.00
Lees Garden Services	Invoice 137 Litter picking and 3 rounds of bin emptying Trampoline pump out + pump hire Community Garden, village hall, mowing/strimming tidy herbicide	£307.50 £80.00 £202.50
Walker Hire	Excavator & Wacker plate hire	£444.30
NEDDC	Trade Waste Collection	£1238.12
NEDDC	Northside NNDR	£374.25
NEDDC	Dog Bin emptying Jan – March	£972.00
NEDDC	Parish Council Grounds Maintenance 22/23	£18,226.58
MiJan Ltd	EasyPC accounts annual fee	£50.00

It was Proposed, Seconded and Resolved

- that the NEDDC invoice for grounds maintenance be deferred to await discussions with the teams, who use the Northside site, and confirmation that the specified works are carried out satisfactorily.
- that, in line with the decision at budget making, to cancel membership of DALC with effect from 2022/2023, the invoice received be not paid and DALC be notified accordingly.

Balances at Bank 31st March 2022

Unity Bank	£70,682.21
Nat West Bank	£ 29,582.81 (est)
Total	£ 100,265.02

809/2021 Date and Time of Next Meeting

It was Proposed, Seconded and Resolved that the next meeting of the Parish Council would be the Annual Parish Council Meeting to be held on Wednesday 11th May 2022 at the rising of the Annual Parish Meeting which will be held at 7.00 p.m at Old Tupton Methodist Church, Nethermoor Road

There being no other business the meeting closed at 8.20 p.m.

Signed_____

Dated_____