

# TUPTON PARISH COUNCIL

Improving the quality of life for all those who live and work in Tupton

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4<sup>th</sup> February 2021

To: All Members of the Parish Council

Dear Councillor,

## **Tupton Parish Council 10<sup>th</sup> February 2021 – VIRTUAL MEETING**

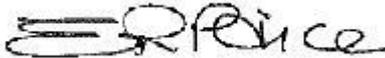
Your attendance is requested at the next meeting of **Tupton Parish Council** to be held on **Wednesday 10<sup>th</sup> February 2021** commencing at **6:30 pm**.

This will be a virtual meeting and you can join by clicking the link below

<https://us02web.zoom.us/j/84835202783>

The Agenda is set out below and supporting papers are attached.

Yours sincerely,



**Clerk to the Council.**

**PUBLIC PARTICIPATION – please click the link above to join the meeting or email the Parish Clerk at [clerk@tupton-pc.gov.uk](mailto:clerk@tupton-pc.gov.uk) who will forward the link to you**

*The Openness of Local Government Regulations 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings is asked to let the Clerk/Chairman of the meeting know prior to, or at the start of, the meeting and is asked to respect the Council's filming policy which is available on the website.*

## **A G E N D A**

1. To receive apologies for absence.
2. Declaration of Members' Interests and requests for dispensations.
3. To confirm the non-exempt minutes of the meeting held on 13<sup>th</sup> January 2021
4. **Ankerbold Road Development – Representatives of Woodhead Group (if present)**

**5. At this point in the meeting a period of *not more than thirty minutes* will be made available for members of the public to ask questions or submit comments about Council matters.**

6. To receive updates from District and County Councillors
7. To consider the inclusion of urgent items on the agenda.

8. To determine which items, if any, from the agenda should be taken with the Public and Press excluded
9. **Report of the Clerk** (attached)
  - a) Birkin Avenue Play Areas, footpaths and Sensory Garden
  - b) Tupton Community Hub
  - c) Land at Nethermoor Road
  - d) Garden, Grounds and Winter Maintenance
  - e) Flying of Flag
  - f) Damage to Bus Shelters
  - g) Annual Parish Council Meeting
  - h) Community Orchard
  - i) Live and Local
  - j) Complaint to Severn Trent Water
  - k) Quote for work to tree on allotments
  - l) Stevenson Fund
  - m) Commemorative Bench
  - n) Parish Council Insurance
10. **Report from Representatives on Outside Bodies and Working Parties (if any)**
  - Community Speed Watch
  - Tupton Foodbank
  - Tupton Community Group
  - Tupton Celebrates Together
  - Tupton Bombings – Proposals for marking and renovating graves (see attached)
11. **To consider nominations for the Community Recognition Scheme (if any)**
12. **Planning Matters (if any)**
13. **Discretionary Grant Fund**
  - Applications (if any)
  - Liaison with Voluntary Groups
14. **Finance:**
  - Summary of Accounts and spend against budget (attached)
  - Accounts for payment February 2021 (attached)
15. **Items for information**
16. **Date of Next Meeting – Wednesday 10<sup>th</sup> March 2021**
17. **To consider the minutes of the HR Committee held on 27<sup>th</sup> January 2021**

**MINUTES OF THE MEETING OF TUPTON PARISH COUNCIL**  
**VIRTUAL MEETING** held on Wednesday 13<sup>th</sup> January 2021 at 6:30 pm

**P R E S E N T**

Councillor D Hancock (in the Chair) Councillors J Ahern, N Dart, C Goodyer, J Hancock, SS Peters, C Pollendine, C Ramshaw, R Shipman, K Windley and P Windley.

P Goodman, P Pygall, T Woodhead, Rachel Resident Liaison Officer ( Woodhead Group)  
G Watters (Tupton Community Group), Hannah Morris (Tupton Celebrates Together),  
12 members of the public

**531/2020 Apologies for Absence**

There were no apologies for absence

**532/2020 Declaration of Interests and requests for Dispensations**

There were no declarations of interest or requests for dispensation

**533/2020 Minutes**

**RESOLVED unanimously**, by each councillor indicating by raising their hand, that, the minutes of the meeting held on 9<sup>th</sup> December 2020 be confirmed as a correct record and signed by the Chair.

**Ankerbold Road Development**

T Woodhead, P Goodman, P Pygall and Rachel the Resident Liaison Officer attended the meeting on behalf of the Woodhead group who were the developers of the land on Ankerbold Road.

Mr Woodhead initially spoke on behalf of the Group and referred to the situation which had arisen prior to the Christmas break.

A resident referred to the issues being caused by the lack of effective signage on the road closure. Traffic was accessing Ankerbold Road to reach properties on the road from the wrong entrance and having to reverse out. It was suggested that signs should be provided at each end of the closure identifying which properties along Ankerbold Road could be accessed from which entrance. P Pygall explained that, whilst the traffic management arrangements had been signed off by Highways, he accepted the points raised and would take these on board.

A resident raised real concerns about the volume of water on site and the scenario that had occurred before Christmas when several residents were left having to fight to try and divert the volume of water which was threatening neighbouring properties.

A resident referred to a survey which had been requested by a householder from STWA. The survey had discovered that there was a flow of water underground which was causing some concern. The formal report from STWA was awaited.

Residents continued to raise their concerns that the flooding issues could happen again and they were seeking assurances that actions had now been taken to prevent this.

P Goodman explained that the issue had been taken on board and that the situation was being constantly reviewed and monitored. He reiterated that all complaints should go through the Resident Liaison Officer. Whilst she was not able to commission action herself her role was to log the matters and ensure that the complaints and messages were passed to the relevant person for action.

He further explained that some mitigating actions had been put in place including the installation of a pump and processes to respond to emergencies. However whilst he anticipated that

actions would alleviate the problems his expectation was that they could not be completely solved until all the drainage was in place on the site.

Residents shared their experience of the Sunday before Christmas when the support they received was from members of the Parish Council and ultimately NEDDC environmental health, who provided sandbags. They were looking to the Woodhead Group to provide better liaison and much more practical support than they had to date received.

Members expressed their concerns that the Group had not been more proactive in contacting and working with the residents, particularly following such a devastating emergency.

Mr Woodhead explained that they had taken on board the issues raised and would take them back. It was agreed that, if possible, a copy of the report from STWA would be forwarded to them as soon as it was received.

The Woodhead Group representatives and some members of the public left the meeting at this point.

### **Updates from District and County Councillors**

Councillor P Windley informed members that she had been negotiating with NEDDC about the availability of an area of land for parking, near the access to Sunningdale and at the entrance to the proposed Birkin Avenue Play Area site. This was currently being looked in to by NEDDC.

Councillor R Shipman reported that the majority of business was in relation to Covid. He explained that there had not been a very high take up of the isolation grant aid available for those people who were required to isolate and were in need of support because of loss of earnings etc. It was agreed that an item be placed on the Facebook page for information.

### **Matters raised in Public Participation**

None

### **534/2020 Urgent Items**

Councillor Windley raised an urgent item for members to consider in principle whether to investigate the cost of a commemorative bench to mark the 80<sup>th</sup> anniversary of the Tupton bombing. It was agreed that the Clerk be asked to research what was available and bring some ideas and costs back to a future meeting for consideration.

### **535/2020 To determine which items, if any, from the agenda should be taken with the public and Press excluded.**

No items were identified for exclusion

### **536/2020 Report of the Clerk**

The Clerk submitted the following report:

#### **a. Barrier at Northside – update**

Unfortunately due to Covid issues with the manufacturers, the barrier was not installed in December but it had been fixed in to place on Saturday 9<sup>th</sup> January 2021.

#### **b. Birkin Avenue Play Area Project**

Councillor D Hancock and the Clerk met with the contractors on 16<sup>th</sup> December. Initially it was planned in to commence the work in January. However there had been a delay in the production of the fencing so the project start date had now been delayed until February. The Clerk was working with the contractors to ensure that the Parish Council were able to access the S106 monies within the required time frame. As soon as the Parish Council had more definite start dates for the project and some more detailed information in relation to the sensory garden the Clerk would make arrangements for a meeting of the Working Party to update on progress and consider the contract for the footpaths.

#### **c. Tupton Community Hub**

No further information received from DCC

#### **d. Sensory Garden**

Nothing further had been received from the contractors regarding a design

#### **e. Land at Nethermoor Road**

The Clerk was still investigating a possible encroachment on to parish council land at Nethermoor Road.

#### **f. Damaged Fencing around MUGA - Northside**

NEDDC were notified of damaged fencing around the MUGA at Northside. They provided options and prices for repair and it was Proposed, Seconded and Resolved that, following a further inspection of the damage, approval be given for a maximum of 3 new panels at a maximum cost of £745

#### **g. Grit Bins and Winter Maintenance**

The Clerk to obtain information as to the number of trained snow wardens in the parish by contacting a previous member. It was Proposed, Seconded and Resolved that the Clerk be authorised to purchase and site a new grit bin near the junction of Park Road/Nethermoor Road/Station New Road.

#### **h. Flying of Flag**

Lowered to half-mast for three funerals:

29 December: Bett Peters

30 December: Pat Prime

13<sup>th</sup> January: Daniel Thompson

14<sup>th</sup> January: Rob Hodgkiss

#### **i. Damage to Bus Shelters**

There are two shelters requiring repair in the parish – one at Green Lane and one on Queen Victoria Road which was vandalized just before Christmas. Following consideration of the options for repair it was Proposed, Seconded and Resolved that 2 new panels of the product GRP be installed in each of the two shelters at a cost of £908.80 per shelter.

### **537/2020 Report from Representatives on Outside Bodies and Working Parties**

#### **Community Speed Watch**

There had been no activity recently due to the lockdown but as soon as regulations were lifted they would be continuing their work

#### **Tupton Foodbank**

It was reported that the foodbank was continuing to work with people in need and that there were an increasing number of people coming forward from the Parish. They were also continuing to receive donations The Clerk reported that she had released a further £500 to the Foodbank in accordance with the previous decision of Council that £1000 be ringfenced for this purpose. Members approved this action.

#### **Tupton Community Group**

Gill Watters attended the meeting and gave a presentation on the community meal which had taken place on 28<sup>th</sup> December, trying to reach out to those who may be isolated or alone. This had proved to be tremendously successful attracting a greater number of volunteers than expected and receiving immense thanks and praise from the recipients. 98 meals had been served and everyone had worked extremely hard, within the current restrictions. The meals had been delivered to each household. The Group had received donations from Tesco and Focus Foods, Handby's Catering loaned their premises for the preparation and storage of the vegetables, Peak Pharmacy their van for transport, Mr Malc Muldoon donated Thorntons Champagne Truffles and Tupton Village Hall Committee provided the Village Hall for the preparation of meals on the day. Gill thanked everyone for their hard work and determination.

### Tupton Celebrates Together

Hannah Morris reported on the activities arranged by Tupton Celebrates Together. Following feedback from businesses on the success of the Virtual Market it had been decided to continue this indefinitely and it had been renamed Tupton Village Market. Everyone was encouraged to support and share the details. The Group had started a Quote for the Day as well as reporting on acts of kindness with the purpose of lifting spirits in these difficult times. The Group had also prepared and distributed gift baskets to all staff in the schools as a thank you for their hard work and dedication. The Group were also working on an information leaflet detailing helplines and services that people who may be struggling, or experiencing difficult times, could access.

### **538/2020 Community Recognition Scheme**

No nominations had been received

### **539/2020 Planning**

**RESOLVED** that no comments be raised on the planning applications that have been received

### **540/2020 Discretionary Grants Application**

#### **1<sup>st</sup> Tupton Brownies**

An application for a grant of £450 was received from 1<sup>st</sup> Tupton Brownies to assist them towards their annual Girlguiding Census payment. Due to Covid the group had been unable to meet since March 2020 meaning that a large amount of their usual income had been lost. It was **Proposed, Seconded and Resolved** that a grant of £450 be made to 1<sup>st</sup> Tupton Brownies

### **Ashgate Hospice**

Councillor D Hancock referred to the excellent work undertaken by Ashgate Hospice and the support they have given to families in Tupton through the years

He made reference to the fundraising work undertaken by Olivia Bedford to raise money for the Hospice and the hours she has invested in boosting the morale of Tupton's residents during 2020

It was therefore Proposed, Seconded and Resolved that the Parish Council, in recognition and support of the fundraising work undertaken by Olivia, make a donation of £100 to Ashgate Hospice, from the Discretionary Grant Fund, and that a cheque be prepared in order that Olivia could make the presentation to Ashgate Hospice.

It was further reported that Tupton Community Group had similarly made a donation of £50 and New Tupton Ivanhoses had also donated £50. Councillor J Hancock added a further donation of £50.

### **541/2020 Finance**

#### Budget Report

**It was Proposed, Seconded and RESOLVED** unanimously, by each Councillor giving their vote by show of hands, that the Budget Report be accepted and countersigned by a member of the Council.

#### Accounts for Payment

**It was Proposed, Seconded and RESOLVED** unanimously, by each Councillor giving their vote by show of hands, that the following accounts be approved for payment:-

AML (Midland) Ltd	365 and AVG (22986)	£12.78
Salaries	January	£1500.37
HMRC	PAYE & NI	£250.88
Eon	CCTV electric	£34.56
Personnel Solutions	Personnel Advice	£120.00
O2	Mobile phones	£54.22
Viking	Toner cartridges and envelopes	£40.75
R Cook	Supply, install, decorate Christmas tree, supply power cable adaptor, remove and dispose of tree	£660.00
E2Commune	Website hosting and email	£702.00
NEDDC	Rent of land to rear of Northside	£5.00
Shelter Maintenance	Emergency Call Out make safe damaged shelter	£91.20

**542/2020 Date and Time of Next Meeting**

It was agreed that the next meeting of the Parish Council would take place on Wednesday 10<sup>th</sup> February 2021 at 6.30 p.m.

There being no other business the meeting closed at 9:10 pm

Signed .....

Date.....